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AMEND

4765-20-01

**General provisions.**

No person shall provide firefighting, fire safety inspector, or hazard recognition officer services, ~~instruction in firefighting or fire safety inspector certification courses, or other related services~~ without possessing the appropriate certificate issued by the executive director pursuant to section 4765.55 of the Revised Code and Chapters ~~4765-11~~, 4765-20 and ~~4765-21~~4765-24 of the Administrative Code.

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4765-20-02

## Qualifications for a firefighter certificate.

AMEND

[Comment: For dates and availability of material incorporated by reference in this rule, see ~~paragraph (CC) in~~ rule ~~4765-11-01~~4765-25-02 of the Administrative Code.]

(A) An applicant for a firefighter certificate shall be at least eighteen years of age.

~~(A)~~(B) In addition to the requirement set forth in paragraph (A) of this rule, An ~~an~~ applicant for a volunteer firefighter certificate shall satisfy all the following requirements to be eligible for certification:

(1) Shall successfully complete the following federal emergency management agency training courses:

(a) "National Incident Management System Course IS-700";

(b) "National Incident Management System Course ICS-100" or the online equivalent.

~~(1) Submit a completed application, "Firefighter or Fire Safety Inspector Initial Application";~~

~~(2) Successfully~~Shall successfully complete a volunteer firefighter training course through a chartered program, and receive a ~~document~~certificate of course completion at the volunteer firefighter level ~~for which the certificate of firefighter training is sought;~~

~~(3) Pass~~Shall pass the knowledge and practical skills examinations as set forth in rule 4765-20-06 of the Administrative Code within one hundred eighty days of volunteer firefighter training course completion;

~~(4) Be at least eighteen years of age;~~

~~(5) Has not been convicted of any of the following:~~

~~(a) Any felony;~~

~~(b) A misdemeanor committed in the course of practice;~~

~~(c) A misdemeanor involving moral turpitude.~~

~~(6) Has not committed fraud, misrepresentation, or material deception in applying for or obtaining a certificate issued under section 4765.55 of the Revised Code and this chapter.~~

(4) Shall submit a completed "Firefighter, Fire Safety Inspector, or Hazard Recognition Officer Initial Application" within ninety days of passing the

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knowledge examination.

(C) The requirements listed in paragraphs (B)(1) to (B)(3) of this rule shall be completed prior to submission of a completed "Firefighter, Fire Safety Inspector, or Hazard Recognition Officer Initial Application."

(D) In addition to the requirement set forth in paragraph (A) of this rule, an applicant for a firefighter I or firefighter II certificate shall satisfy all of the following requirements to be eligible for certification:

(1) Shall successfully complete the following federal emergency management agency training courses:

(a) "National Incident Management System Course IS-700";

(b) "National Incident Management System Course ICS-100" or the online equivalent.

(2) Shall successfully complete a firefighter I or firefighter II training course through a chartered program and receive a certificate of course completion at the level for which the certificate of firefighter training is sought;

(3) Shall meet the objectives as set forth in "Emergency Vehicle Operations Course Objectives" as approved by the executive director, with advice and counsel of the committee, and meeting the following:

(a) The course shall consist of a minimum of sixteen hours;

(b) The course shall be consistent with the intent of "NFPA 1002" and "NFPA 1451" and shall meet the course objectives as approved by the executive director, with advice and counsel of the committee;

(4) Shall successfully complete hazardous materials awareness and operations level training in accordance with the following:

(a) The training shall consist of a minimum of twenty-four hours;

(b) The training shall meet the mission-specific competencies specified in "NFPA 1072" as required by "NFPA 1001";

(c) The training shall meet the objectives as set forth in the "Hazardous Materials Awareness and Operations Course Objectives" approved by the executive director, with advice and counsel of the committee;

(5) Shall successfully complete emergency medical care training in accordance with the following:

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- (a) The training shall consist of a minimum of eight hours;
- (b) The training shall meet the performance capabilities specified in NFPA 1001 chapter 4.3.
- (6) Shall pass the knowledge and practical skills examinations as set forth in rule 4765-20-06 of the Administrative Code within one hundred eighty days of firefighter I or firefighter II training course completion;
- (7) Shall submit a completed "Firefighter, Fire Safety Inspector, or Hazard Recognition Officer Initial Application" within ninety days of passing the knowledge examination;
- (E) The requirements listed in paragraphs (D)(1) to (D)(6) of this rule shall be completed prior to submission of a completed "Firefighter, Fire Safety Inspector, or Hazard Recognition Officer Initial Application";
- (F) In addition to the requirements set forth in paragraphs (A) to (E) of this rule, as applicable, an applicant for firefighter:
- (1) Shall not have been convicted of any of the following:
- (a) Any felony;
- (b) A misdemeanor committed in the course of practice;
- (c) A misdemeanor involving moral turpitude.
- (2) Shall not have committed fraud, misrepresentation, or material deception in applying for or obtaining a certificate issued under section 4765.55 of the Revised Code and this chapter.
- (3) Shall not have been previously revoked or denied a certificate by the executive director or the licensing organization in another state.
- ~~(B)~~(G) In deciding whether to grant a firefighter certificate, the executive director, with the advice and counsel of the committee, has the following options:
- (1) The executive director shall issue a firefighter certificate to an applicant who meets all of the requirements listed in paragraphs ~~(A)(1)(A)~~ to ~~(A)(6)(F)~~ of this rule, as applicable;
- (2) The executive director shall refuse to grant a firefighter certificate to an applicant who fails to meet one or more of the requirements listed in paragraphs ~~(A)(1)(A)~~ to ~~(A)(4)(E)~~ of this rule, as applicable;

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- (3) The executive director may grant, refuse to grant, or restrict a firefighter certificate to an applicant who meets the requirements listed in paragraphs ~~(A)(1)(A)~~ to ~~(A)(4)(E)~~ of this rule, as applicable, but fails to meet one or more of the requirements listed in ~~paragraphs (A)(5) to (A)(6)~~ paragraph (F) of this rule.

(H) Credit shall be given for successful completion of the emergency vehicle operations course specified in paragraph (D) of this rule if all of the following are met:

- (1) The training is recognized by the program director of a chartered program;
- (2) The training meets or exceeds sixteen hours;
- (3) The training meets the current course objectives as approved by the executive director; and
- (4) The training was completed not more than twelve months prior to the firefighter training course start date.

(I) Credit may be given for successful completion of hazardous materials awareness and operations level training specified in paragraph (D) of this rule if all of the following are met:

- (1) The training is recognized by the program director of a chartered program;
- (2) The training meets or exceeds twenty-four hours;
- (3) The training meets the "Hazardous Materials Awareness and Operations Course Objectives" approved by the executive director.

(J) Credit shall be given for successful completion of hazardous materials awareness and operations level training specified in paragraph (D) of this rule if the training was completed as part of an Ohio firefighter I training course.

(K) Credit shall be given for successful completion of emergency medical care training as set forth in paragraph (D) of this rule if the training meets or exceeds eight hours and any of the following apply:

- (1) The training resulted in certification as an Ohio emergency medical responder;
- (2) The training resulted in certification as an Ohio emergency medical technician;
- (3) The training resulted in certification as an Ohio paramedic.

~~(L)~~ (L) No person shall hold a firefighter certificate at more than one level.

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~~(D) In addition to the requirements set forth in paragraphs (A)(1) to (A)(6) of this rule, an applicant for a firefighter certificate shall successfully complete the following "Federal Emergency Management Agency" training courses:~~

~~(1) "National Incident Management System Course IS-700";~~

~~(2) "National Incident Management System Course ICS-100" or the online equivalent.~~

~~(E) In addition to meeting the requirements set forth in paragraphs (A)(1) to (A)(6) and (D) of this rule, an applicant for a firefighter I or firefighter II certificate shall have successfully completed training on "NFPA standard 472" related to the minimum requirements in terms of professional core competencies for hazardous materials awareness and operations.~~

~~(F) The requirements listed in paragraphs (A)(1) to (A)(3) of this rule shall commence and end within a consecutive twelve month period.~~

~~(G)~~(M) A firefighter certificate issued pursuant to this rule shall be issued in accordance with the certification cycles and pro-rated renewal requirements set forth in rule ~~4765-20-22~~4765-20-16 of the Administrative Code.

4765-20-03

**Qualifications for a fire safety inspector or hazard recognition officer certificate.**

[Comment: For dates and availability of material incorporated by reference in this rule; see ~~paragraph (CC) in rule 4765-11-01~~ rule 4765-25-02 of the Administrative Code.]

(A) An applicant for a fire safety inspector certificate shall satisfy the following requirements:

(1) Shall be at least eighteen years of age;

(2) Shall possess a current and valid firefighter certificate that is in good standing;

~~(1) Submit a completed application, "Firefighter or Fire Safety Inspector Initial Application";~~

~~(2)~~(3) SuccessfullyShall successfully complete a fire safety inspector training course through a chartered program, and receive a ~~document~~certificate of course completion ~~for a certificate of fire safety inspector training;~~

~~(3)~~(4) PassShall pass the knowledge and practical skills examinations as set forth in rule 4765-20-06 of the Administrative Code within one hundred eighty days of fire safety inspector course completion;

~~(4)~~(5) Be at least eighteen years of ageShall submit a completed "Firefighter, Fire Safety Inspector, or Hazard Recognition Officer Initial Application within ninety days of passing the knowledge examination.";

~~(5) Has not been convicted of any of the following:~~

~~(a) Any felony;~~

~~(b) A misdemeanor committed in the course of practice;~~

~~(c) A misdemeanor involving moral turpitude.~~

~~(6) Has not committed fraud, misrepresentation, or material deception in applying for, or obtaining a certificate issued under section 4765.55 of the Revised Code and this chapter.~~

(B) An applicant for a hazard recognition officer certificate shall satisfy the following requirements:

(1) Shall be at least eighteen years of age;

(2) Shall possess a current and valid firefighter certificate that is in good standing;

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(3) Shall successfully complete a hazard recognition officer training course through a chartered program, and receive a certificate of course completion;

(4) Shall pass the knowledge examination as set forth in rule 4765-20-06 of the Administrative Code within ninety days of hazard recognition officer training course completion;

(5) Shall submit a completed "Firefighter, Fire Safety Inspector, or Hazard Recognition Officer Initial Application" within ninety days of passing the knowledge examination;

(C) The requirements listed in paragraphs (C)(4) to (C)(5) of this rule shall be completed within one hundred eighty days of hazard recognition officer training course completion.

~~(B) In deciding whether to grant a fire safety inspector certificate, the executive director, with the advice and counsel of the committee, has the following options:~~

~~(1) The executive director shall issue a certificate of fire safety inspector training to an applicant who meets all of the requirements listed in paragraphs (A)(1) to (A)(6) of this rule;~~

~~(2) The executive director shall refuse to grant a certificate of fire safety inspector training to an applicant who fails to meet one or more of the requirements listed in paragraphs (A)(1) to (A)(4) of this rule;~~

~~(3) The executive director may grant, refuse to grant, or restrict a certificate of fire safety inspector training to an applicant who meets the requirements listed in paragraphs (A)(1) to (A)(4) of this rule, but fails to meet one or more of the requirements listed in paragraphs (A)(5) to (A)(6) of this rule.~~

~~(C)~~(D) In addition to the requirements set forth in ~~paragraph~~paragraphs (A) ~~to (D)~~ of this rule; an applicant for a fire safety inspector ~~certificate~~ or hazard recognition officer shall successfully complete the following ~~"Federal Emergency Management Agency"~~federal emergency management agency training courses:

(1) "National Incident Management System Course IS-700";

(2) "National Incident Management System Course ICS-100" or online equivalent.

(E) In addition to the requirements set forth in paragraphs (A) to (E) of this rule an applicant for fire safety inspector or hazard recognition officer:

(1) Shall not have been convicted of any of the following:



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(a) Any felony;

(b) A misdemeanor committed in the course of practice;

(c) A misdemeanor involving moral turpitude.

(2) Shall not have committed fraud, misrepresentation, or material deception in applying for, or obtaining a certificate issued under section 4765.55 of the Revised Code and this chapter.

(F) In deciding whether to grant a fire safety inspector certificate, the executive director has the following options:

(1) The executive director shall issue a certificate of fire safety inspector training to an applicant who meets all of the requirements listed in paragraphs (A), (B), (E), and (F) of this rule;

(2) The executive director shall refuse to grant a certificate of fire safety inspector training to an applicant who fails to meet one or more of the requirements listed in paragraph (A), (B), or (E) of this rule;

(3) The executive director may grant, refuse to grant, or restrict a certificate of fire safety inspector training to an applicant who meets the requirements listed in paragraphs (A), (B), and (E) of this rule, but fails to meet one or more of the requirements listed in paragraph (F) of this rule.

~~(D) The requirements listed in paragraphs (A)(1) to (A)(3) of this rule shall commence and end within a consecutive twelve-month period.~~

(G) In deciding whether to grant a hazard recognition officer certificate, the executive director has the following options:

(1) The executive director shall issue a hazard recognition officer certificate of training to an applicant who meets all of the requirements listed in paragraphs (C), (D), (E), and (F) of this rule;

(2) The executive director shall refuse to grant a hazard recognition officer certificate of training to an applicant who fails to meet one or more of the requirements listed in paragraphs (C), (D), or (E) of this rule;

(3) The executive director may grant, refuse to grant, or restrict a hazard recognition officer certificate of training to an applicant who meets the requirements listed in paragraphs (C), (D), and (E) of this rule, but fails to meet one or more of the requirements listed in paragraph (F) of this rule.

~~(E)~~(H) A fire safety inspector or hazard recognition officer certificate issued pursuant to

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this rule shall be issued in accordance with the certification cycles and pro-rated renewal requirements set forth in rule ~~4765-20-22~~[4765-20-16](#) of the Administrative Code.

4765-20-04

**Application for a firefighter, fire safety inspector, or hazard recognition officer ~~or instructor~~ certificate.**

[Comment: For dates and availability of material incorporated by reference in this rule; see ~~paragraph (CC) in rule 4765-11-01~~ rule 4765-25-02 of the Administrative Code.]

(A) An applicant for a firefighter, fire safety inspector, or hazard recognition officer ~~or instructor~~ certificate shall submit a completed "Firefighter, ~~or~~ Fire Safety Inspector, or Hazard Recognition Officer Initial Application;" ~~or "Fire, Assistant Fire and/or Fire Safety Inspector Instructor Initial Application."~~

(B) An applicant for renewal of a firefighter, fire safety inspector, or hazard recognition officer certificate shall submit a completed "Firefighter, Fire Safety Inspector, or Hazard Recognition Officer Renewal Application."

(C) An applicant requesting reinstatement of a firefighter, fire safety inspector, or hazard recognition officer certificate shall submit a completed "Firefighter, Fire Safety Inspector, and/or Hazard Recognition Officer Reinstatement Application."

(D) An applicant requesting certification as a firefighter through reciprocity shall submit a completed "Firefighter Reciprocity Application."

~~(B)~~(E) An application that is not filled out in the manner ~~as~~ specified may be deemed incomplete by the executive director. Incomplete applications will not be considered by the executive director.

~~(C)~~(F) ~~An~~At the time of application, an applicant who has been convicted of any criminal offense listed in rules 4765-20-02, 4765-20-03 and 4765-21-03 of the Administrative Code shall, at the applicant's expense, other than a minor traffic offense, shall at the applicant's expense submit the following with the application: ~~with the application a certified copy of the judgment entry from the court in which the conviction occurred, a civilian background check from the bureau of criminal identification and investigation (BCI&I), and a certified copy of the police report or law enforcement agency report, if applicable. Subject to the discretion of the executive director, failure to submit this documentation may render the application incomplete.~~

(1) A certified copy of the judgment entry from the court in which the conviction occurred;

(2) A civilian background check from the bureau of criminal identification and investigation (BCI&I); and

(3) A certified copy of the police report or law enforcement agency report, if applicable.

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(G) Subject to the discretion of the executive director, failure to submit documentation required in paragraph (F) of this rule may render the application incomplete.

(H) Armed forces applications are processed as follows:

(1) The division shall track and monitor each application for a certificate that has been received from an applicant who is a:

(a) Veteran;

(b) Member of the armed forces;

(c) Spouse of a veteran or member of the armed forces; or

(d) Surviving spouse of a veteran or member of the armed forces.

(2) The division shall prioritize and expedite each completed initial application and renewal application received from an applicant who is a:

(a) Veteran;

(b) Member of the armed forces;

(c) Spouse of a veteran or member of the armed forces; or

(d) Surviving spouse of a veteran or member of the armed forces.

~~(D)~~(3) Applications deemed incomplete shall not be considered. The division shall provide written notification to the applicant indicating the reason the application is incomplete. In order to expedite the processing of completed applications and renewals, especially for individuals facing imminent deployment, the division shall accept necessary information in support of the application by electronic and other appropriate means.

4765-20-05

**Notification to the executive director of change of personal information.**

- (A) The holder of a firefighter, fire safety inspector, ~~or instructor, or hazard recognition officer~~ certificate issued pursuant to section 4765.55 of the Revised Code, ~~Chapter 4765-21 and this chapter~~ of the Administrative Code ~~and this chapter~~ shall provide written notice to the executive director no later than thirty days following any changes in the certificate holder's:
- (1) Full legal name;
  - (2) Home mailing address;
  - (3) ~~Home~~ Personal telephone number;
  - (4) ~~Email~~ Personal email address;
  - (5) Affiliations.
- (B) A certificate holder notifying the executive director of a name change shall submit legal documentation verifying such a name change.

4765-20-06

**Firefighter, fire safety inspector, ~~and instructor~~ and hazard recognition officer examinations.**

- (A) The initial examinations required for a firefighter certificate shall consist of a knowledge examination and a practical skills examination ~~established~~ as approved by the executive director, with the advice and counsel of the committee.
- (1) The knowledge examination for a firefighter certificate shall meet the following:
- (a) The knowledge examination shall be taken at the level of firefighter certification sought;
  - (b) A passing score of at least seventy per cent on the knowledge examination is required for certification;
  - (c) The knowledge examination required for certification shall be passed within three attempts;
  - (d) If the applicant is unable to pass the knowledge examination within three attempts, the applicant shall complete a new course of instruction as set forth in Chapter ~~4765-11~~ 4765-24 of the Administrative Code and meet all criteria for a firefighter certificate as provided in rule 4765-20-02 of the Administrative Code.
- (2) The practical skills examination shall consist of skills testing applicable to the level of ~~for a~~ firefighter certificate sought and shall meet the following:
- (a) The practical skills examination shall be administered by a chartered program;
  - (b) The practical skills examination shall be evaluated by a practical skills evaluator;
  - (c) The practical skills examination ~~is~~ shall be based on a pass or fail grading system;
  - (d) The applicant shall pass each skill in its entirety. Failure to pass any portion of a tested skill requires re-testing of the entire skill.
  - (e) A maximum of three attempts per skill is permitted, with no more than two attempts occurring on the same day;

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- (f) If the applicant is unable to pass the practical [skills](#) examination within three attempts, the applicant shall complete a new course of instruction as set forth in Chapter ~~4765-11~~[4765-24](#) of the Administrative Code and meet all criteria for a firefighter certificate as provided in rule 4765-20-02 of the Administrative Code.
- (3) An applicant shall successfully pass the practical [skills](#) examination as set forth in paragraph (A)(2) of this rule prior to attempting the knowledge examination as set forth in paragraph (A)(1) of this rule.
- (B) The reinstatement examinations required for a firefighter certificate shall consist of a knowledge examination and a practical [skills](#) examination ~~established~~[as approved](#) by the executive director, with the advice and counsel of the committee. Time lines for reinstatement requirements for a firefighter certificate are set forth in rule 4765-20-08 of the Administrative Code.
- (1) The knowledge examination for reinstatement of a firefighter certificate shall meet the following:
- (a) The knowledge examination shall be taken at the level of firefighter certification sought;
  - (b) A passing score of at least seventy per cent on the knowledge examination is required for certification;
  - (c) The knowledge examination required for reinstatement shall be passed within three attempts;
  - (d) If the applicant is unable to pass the knowledge examination within three attempts, the applicant shall complete a new course of instruction as set forth in Chapter ~~4765-11~~[4765-24](#) of the Administrative Code and meet all criteria for a firefighter certificate as provided in rule 4765-20-02 of the Administrative Code.
- (2) The practical [skills](#) examination for reinstatement of a firefighter certificate shall [consist of skills testing applicable to the reinstatement level sought and shall](#) meet the following:
- (a) The practical [skills](#) examination shall be administered by a chartered program;

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- (b) The practical [skills](#) examination shall be evaluated by a practical skills evaluator;
  - (c) The practical [skills](#) examination ~~is~~ [shall be](#) based on a pass or fail grading system;
  - (d) The applicant shall pass each skill in its entirety. Failure to pass any portion of a tested skill requires re-testing of the entire skill.;
  - (e) A maximum of three attempts per skill is permitted, with no more than two attempts occurring on the same day;
  - (f) If the applicant is unable to pass the practical [skills](#) examination within three attempts, the applicant shall complete a new course of instruction as set forth in Chapter ~~4765-11~~[4765-24](#) of the Administrative Code and meet all criteria for the firefighter certificate as provided in rule 4765-20-02 of the Administrative Code.
- (C) The initial examinations required for a fire safety inspector certificate shall consist of a knowledge examination and a practical [skills](#) examination ~~established~~[as approved](#) by the executive director, with the advice and counsel of the committee.
- (1) The knowledge examination for a fire safety inspector certificate shall meet the following:
    - (a) A passing score of at least seventy per cent on the knowledge examination is required for certification;
    - (b) The knowledge examination for fire safety inspector shall be passed within three attempts;
    - (c) If the applicant is unable to pass the knowledge examination within three attempts, the applicant shall complete a new course of instruction for fire safety inspector as set forth in rule ~~4765-11-14~~[4765-24-14](#) of the Administrative Code and meet all criteria for a certificate of fire safety inspector training as provided in rule 4765-20-03 of the Administrative Code.
  - (2) The practical [skills](#) examination for fire safety inspector shall meet the following:



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- (a) The practical skills examination shall be administered by a chartered program;
  - (b) The practical skills examination shall be evaluated by: ~~a practical skills evaluator;~~
    - (i) A fire safety inspector instructor trained as a practical skills evaluator; or
    - (ii) A fire safety inspector who is also a fire instructor trained as a practical skills evaluator, when a fire safety inspector instructor is not available;
  - (c) The practical skills examination ~~is~~ shall be based on a pass or fail grading system;
  - (d) The applicant shall pass each skill in its entirety. Failure to pass any portion of a tested skill requires re-testing of the entire skill;
  - (e) A maximum of three attempts per skill is permitted, with no more than two attempts occurring on the same day;
  - (f) If the applicant is unable to pass the practical skills examination, the applicant shall complete a new course of instruction ~~or for~~ fire safety inspector as set forth in rule ~~4765-11-14~~4765-24-14 of the Administrative Code and meet all criteria for the fire safety inspector certificate as provided in rule 4765-20-03 of the Administrative Code.
- (D) The reinstatement examination required for a fire safety inspector certificate shall consist of a knowledge examination ~~established~~as approved by the executive director, with the advice and counsel of the committee.
- (1) A passing score of at least seventy per cent on the knowledge examination is required for certification.
  - (2) The knowledge examination required for fire safety inspector shall be passed within three attempts.
  - (3) If the applicant is unable to pass the knowledge examination within three attempts, the applicant shall complete a new course of instruction for fire safety inspector as set forth in rule ~~4765-11-14~~4765-24-14 of the

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Administrative Code and meet all criteria for a fire safety inspector certificate as provided in rule 4765-20-03 of the Administrative Code.

(E) The initial examinations required for a hazard recognition officer certificate shall consist of a knowledge examination as approved by the executive director, with the advice and counsel of the committee. The knowledge examination for a hazard recognition officer certificate shall meet the following:

(1) A passing score of at least seventy percent on the knowledge examination is required for certification;

(2) The knowledge examination for hazard recognition officer shall be passed within three attempts;

(3) If the applicant is unable to pass the knowledge examination within three attempts, the applicant shall complete a new course of instruction for hazard recognition officer as set forth in rule 4765-24-14 of the Administrative Code and meet all criteria for a certificate of hazard recognition officer as provided in rule 4765-20-03 of the Administrative Code.

(F) The reinstatement examination required for a hazard recognition officer shall consist of a knowledge examination as approved by the executive director, with the advice and counsel of the committee.

(1) A passing score of at least seventy percent on the knowledge examination is required for certification.

(2) The knowledge examination required for hazard recognition officer shall be passed within three attempts.

(3) If the applicant is unable to pass the knowledge examination within three attempts, the applicant shall complete a new course of instruction for hazard recognition officer as set forth in rule 4765-24-14 of the Administrative Code and meet all criteria for a hazard recognition officer certificate as provided in rule 4765-20-03 of the Administrative Code.

~~(E) The initial examinations required for a fire instructor certificate shall consist of a knowledge examination and instructional methods examination established by the executive director, with the advice and counsel of the committee.~~

~~(1) The knowledge examination for fire instructor shall meet the following:~~

~~(a) The knowledge examination shall be taken prior to admission into a fire instructor course;~~

~~(b) The knowledge examination shall be taken at the firefighter II level;~~

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- ~~(c) A passing score of at least eighty per cent on the knowledge examination is required for certification;~~
- ~~(d) If an applicant is unable to pass the knowledge examination within three attempts, the applicant shall wait for a time period of six months and complete a new firefighter I training course as set forth in rule 4765-11-11 of the Administrative Code before attempting the examination again.~~
- ~~(2) The instructional methods examination shall meet the following:~~
  - ~~(a) A passing score of at least seventy per cent on the instructional methods examination is required for certification;~~
  - ~~(b) The instructional methods examination required for certification shall be passed within three attempts;~~
  - ~~(c) If an applicant is unable to pass the instructional methods examination within three attempts, the applicant shall complete a new fire instructor training course as set forth in rule 4765-11-15 of the Administrative Code and meet all criteria for a fire instructor as set forth in rule 4765-21-03 of the Administrative Code.~~
- ~~(F) The reinstatement examination required for a fire instructor certificate shall consist of the instructional methods examination established by the executive director, with the advice and counsel of the committee.~~
  - ~~(1) A passing score of at least seventy per cent on the instructional methods examination is required for reinstatement,~~
  - ~~(2) The instructional methods examination required for certification shall be passed within three attempts.~~
  - ~~(3) If an applicant is unable to pass the examination within three attempts, the applicant shall complete a new fire instructor training course as set forth in rule 4765-11-15 of the Administrative Code and meet all criteria for a fire instructor as set forth in rule 4765-21-03 of the Administrative Code.~~
- ~~(G) The initial examinations required for a fire safety inspector instructor certificate shall consist of a knowledge examination and instructional methods examination established by the executive director, with the advice and counsel of the committee.~~
  - ~~(1) The knowledge examination for fire safety inspector instructor shall meet the following:~~
    - ~~(a) The knowledge examination shall be taken prior to admission into a fire~~

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~~safety inspector instructor course;~~

~~(b) The knowledge examination shall be taken at the fire safety inspector level;~~

~~(c) If an applicant is unable to pass the knowledge examination within three attempts, the applicant shall wait for a time period of six months and complete a new fire safety inspector instructor training course as set forth in rule 4765-11-14 of the Administrative Code before attempting the examination again.~~

~~(2) The instructional methods examination shall meet the following:~~

~~(a) A passing score of at least seventy per cent on the instructional methods examination is required for certification;~~

~~(b) The instructional methods examination required for certification shall be passed within three attempts;~~

~~(c) If an applicant is unable to pass the examination within three attempts, the applicant shall complete a new fire instructor training course and meet all criteria for a fire instructor as set forth in rule 4765-21-03 of the Administrative Code;~~

~~(H) The reinstatement examination required for a fire safety inspector instructor certificate shall consist of an instructional methods examination established by the executive director, with the advice and counsel of the committee.~~

~~(1) A passing score of at least seventy per cent on the instructional methods examination is required for certification;~~

~~(2) The instructional methods examination required for certification shall be passed within three attempts;~~

~~(3) If an applicant is unable to pass the examination within three attempts, the applicant shall complete a new fire instructor training course and meet all criteria for a fire instructor as set forth in rule 4765-21-03 of the Administrative Code.~~

~~(I) The initial examination required for assistant fire instructor shall consist of a knowledge examination established by the executive director, with the advice and counsel of the committee.~~

~~(1) The knowledge examination for assistant fire instructor shall be taken at the firefighter I or firefighter II level;~~

~~(2) A passing score of at least seventy per cent on the knowledge examination is~~

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~~required for certification;~~

~~(3) If an applicant is unable to pass the knowledge examination within three attempts, the applicant shall wait for a time period of six months and complete a new firefighter I training course as set forth in rule 4765-11-11 of the Administrative Code before attempting the examination again.~~

4765-20-07

**Renewal of a firefighter, ~~or~~ fire safety inspector, or hazard recognition officer certificate.**

[Comment: For dates and availability of material incorporated by reference in this rule; see ~~paragraph (CC) in rule 4765-11-01~~ rule 4765-25-02 of the Administrative Code.]

(A) The executive director shall renew a firefighter certificate, issued under section 4765.55 of the Revised Code and this chapter, to an applicant who meets the following requirements:

~~(1) Submits a completed "Firefighter and/or Fire Safety Inspector Renewal Application" on or before the expiration date of the current certificate;~~

~~(2)~~(1) ~~Satisfies~~The applicant satisfies the requirements for a firefighter certificate as set forth in ~~paragraphs (A)(5) to (A)(6)~~paragraph (F) of rule 4765-20-02 of the Administrative Code;

~~(3)~~(2) ~~Satisfies~~The applicant satisfies the continuing education requirements for a firefighter certificate as set forth in Chapter 4765-20 of the Administrative Code.;

(3) The applicant submits a completed "Firefighter, Fire Safety Inspector, or Hazard Recognition Officer Renewal Application" on or before the expiration date of the current certificate.

(B) The executive director shall renew a fire safety inspector ~~training~~ certificate, issued under section 4765.55 of the Revised Code and this chapter, to an applicant who meets the following requirements:

~~(1) Submits a completed "Firefighter and/or Fire Safety Inspector Renewal Application" on or before the expiration date of the current certificate;~~

~~(2)~~(1) ~~Satisfies~~The applicant satisfies the requirements for a fire safety inspector certificate as set forth in ~~paragraphs (A)(5) to (A)(6)~~paragraph (F) of rule 4765-20-03 of the Administrative Code;

~~(3)~~(2) ~~Satisfies~~The applicant satisfies the continuing education requirements for a fire safety inspector certificate as set forth in Chapter 4765-20 of the Administrative Code.;

(3) The applicant submits a completed "Firefighter, Fire Safety Inspector, or Hazard Recognition Officer Renewal Application" on or before the expiration date of the current certificate.

(C) The executive director shall renew a hazard recognition officer certificate, issued

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under section 4765.55 of the Revised Code and this chapter, to an applicant who meets the following requirements:

- (1) The applicant satisfies the requirements for a hazard recognition officer certificate as set forth in paragraph (F) of rule 4765-20-03 of the Administrative Code;
- (2) The applicant satisfies the continuing education requirements for a hazard recognition officer certificate as set forth in Chapter 4765-20 of the Administrative Code;
- (3) The applicant submits a completed "Firefighter, Fire Safety Inspector, or Hazard Recognition Officer Renewal Application" on or before the expiration date of the current certificate.

(D) In accordance with section 5903.10 of the Revised Code, the holder of an expired firefighter, fire safety inspector, or hazard recognition officer certificate shall be granted renewal of the expired certificate if the following conditions are met:

- (1) The holder presents the division with satisfactory evidence that the holder or the holder's spouse, as applicable, was honorably discharged, released under honorable conditions from active duty or national guard duty, or separated from the military under honorable conditions, and either of the following applies:
  - (a) The certificate was not renewed because of the holder's service in the armed forces.
  - (b) The certificate was not renewed because the holder's spouse's service in the armed forces resulted in the holder's absence from this state.
- (2) The certificate renewal application and military discharge evidence is submitted to the division within six months of the holder's or holder's spouse's discharge from the armed forces or release from active duty or national guard duty.
- (3) The certificate holder meets the requirements for renewal of a certificate as set forth in Chapter 4765-20 of the Administrative Code.
- (4) A veteran or spouse of a veteran who meets the conditions in paragraph (D) of this rule shall not be assessed a penalty for submitting a late renewal application.

~~(E)~~(E) No later than sixty days prior to the applicant's expiration date, the division, as directed by the executive director, shall provide notification of the certificate's expiration date and the method of renewal to each person who has been issued a certificate of firefighter, ~~or~~ fire safety inspector, or hazard recognition officer

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training.

(F) A person issued a firefighter, fire safety inspector, or hazard recognition officer certificate shall accurately document all approved continuing education courses the certificate holder completes in accordance with this chapter. Upon request by the division, a certificate holder shall report all approved continuing education courses completed within the time parameters set forth by the executive director.

~~(D) An applicant for renewal of a firefighter or fire safety inspector training certificate shall maintain records of the continuing education requirements for the current and previous certification cycles.~~

~~(E)~~(G) There shall be no application fee required for renewal of a firefighter, ~~or~~ fire safety inspector, or hazard recognition officer training certificate.

~~(F)~~(H) A renewed firefighter, ~~or~~ fire safety inspector, or hazard recognition officer training certificate does not become effective until the expiration date of the current certificate.

~~(G)~~(I) If an applicant's certification cycle was less than thirty-six months, the applicant shall complete the pro-rated continuing education requirements as set forth in rule ~~4765-20-22~~4765-20-16 of the Administrative Code.



4765-20-08

**Reinstatement of a firefighter, ~~or~~ fire safety inspector, or hazard recognition officer certificate.**

[Comment: For dates and availability of material incorporated by reference in this rule; see ~~paragraph (CC) in rule 4765-11-01~~ rule 4765-25-02 of the Administrative Code.]

(A) A firefighter, ~~or~~ fire safety inspector, or hazard recognition officer certificate shall expire on its expiration date; if the certificate holder fails to renew such certificate.

(B) In order to reinstate a ~~certificate of~~ firefighter ~~training~~ certificate that has expired or becomes invalid due to a voluntary surrender, an applicant shall meet all of the following requirements:

~~(1) Submit a completed "Firefighter and/or Fire Safety Inspector Reinstatement Application";~~

~~(2)~~ (1) Meet The applicant shall meet all qualifications for a firefighter certificate as ~~outlined~~ set forth in rule 4765-20-02 of the Administrative Code;

~~(3)~~ (2) Previously The applicant shall have previously held a firefighter certificate for the level of certification sought and the applicant was in good standing at the time the certificate expired or was voluntarily surrendered;

~~(4)~~ (3) Meet The applicant shall meet the requirements as ~~outlined~~ set forth in paragraphs (C), (D), and (E) of this rule, as applicable.

(4) The applicant shall submit a completed "Firefighter, Fire Safety Inspector, and/or Hazard Recognition Officer Reinstatement Application."

(C) The executive director shall reinstate a firefighter certificate that has expired or becomes invalid due to a voluntary surrender, for no later than ninety days from the expiration date or date of surrender, if the applicant meets the requirements set forth in paragraph (B) of this rule and all of the following requirements:

(1) ~~Submits~~ The applicant submits an application fee of seventy-five dollars;

(2) ~~Provides~~ The applicant provides documentation to the division that all continuing education requirements as set forth in Chapter 4765-20 of the Administrative Code were met for the last certification cycle prior to the certificate's expiration date or date of surrender. If the continuing education requirements have not been completed prior to expiration date or date of surrender, the applicant is not eligible for reinstatement under this paragraph.

(D) The executive director shall reinstate a firefighter certificate that has expired, or

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becomes invalid due to a voluntary surrender, for no later than ~~six~~eighteen months from the expiration date or date of surrender, if the applicant meets the requirements set forth in paragraph (B) of this rule and all of the following requirements:

(1) The applicant submits an application fee of seventy-five dollars;

~~(1)~~(2) ~~Provides~~The applicant provides documentation to the division that all continuing education requirements as set forth in Chapter 4765-20 of the Administrative Code were met for the last certification cycle. Continuing education need not be completed prior to the certificate's expiration date or date of surrender, but shall be completed at time of application;

~~(2)~~(3) ~~Successfully~~The applicant passes the knowledge examination, at the level of certification sought, as set forth in rule 4765-20-06 of the Administrative Code.

(E) The executive director shall reinstate a firefighter certificate that has expired, or becomes invalid due to voluntary surrender, for more than ~~six~~eighteen months, but no later than ~~eighteen~~thirty-six months from the expiration date or date of surrender, if the applicant meets the requirements set forth in paragraph (B) of this rule and all of the following requirements:

(1) The applicant submits an application fee of seventy-five dollars;

~~(1)~~(2) ~~Provides~~The applicant provides documentation to the division that all continuing education requirements as set forth in Chapter 4765-20 of the Administrative Code were met for the last certification cycle. Continuing education need not be completed prior to the certificate's expiration date, but shall be completed at time of application;

~~(2)~~(3) ~~Successfully~~The applicant passes the knowledge examination, at the level of certification sought, as set forth in rule 4765-20-06 of the Administrative Code;

~~(3)~~(4) ~~Successfully~~The applicant passes the practical skills examination as set forth in rule 4765-20-06 of the Administrative Code.

(F) If a firefighter certificate has expired, or becomes invalid due to voluntary surrender, for ~~eighteen~~thirty-six months or longer from expiration date or date of surrender, the applicant is not eligible for reinstatement. The applicant shall complete a new course of instruction and meet all qualifications for a certificate of firefighter

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training as provided in rule 4765-20-02 of the Administrative Code.

(G) In order to reinstate a fire safety inspector certificate that has expired or becomes invalid due to a voluntary surrender, an applicant shall meet all of the following requirements:

(1) Except for the requirement to possess a current and valid firefighter certificate, the applicant shall meet all qualifications for a fire safety inspector certificate, as set forth in rule 4765-20-03 of the Administrative Code;

~~(1) Submit a completed "Firefighter and/or Fire Safety Inspector Reinstatement Application";~~

~~(2) Meet all qualifications for a fire safety inspector certificate, as outlined in rule 4765-20-03 of the Administrative Code;~~

~~(3)~~(2) PreviouslyThe applicant shall have previously held a fire safety inspector certificate and the applicant was in good standing at the time the certificate expired or was voluntarily surrendered;

~~(4)~~(3) MeetThe applicant shall meet requirements as ~~outlined~~set forth in paragraph (H), (I), or (J) of this rule, as applicable.;

(4) The applicant shall submit a completed "Firefighter, Fire Safety Inspector, and/or Hazard Recognition Officer Reinstatement Application."

(H) The executive director shall reinstate a fire safety inspector certificate that has expired or becomes invalid due to voluntary surrender, for not later than ninety days from expiration date or date of surrender, if the applicant meets the requirements set forth in paragraph (G) of this rule and all of the following requirements:

(1) ~~Submits~~The applicant submits an application fee of seventy-five dollars;

(2) ~~Provides~~The applicant provides documentation to the division that all continuing education requirements as set forth in Chapter 4765-20 of the Administrative Code were met for the last certification cycle prior to the certificate's expiration date or date of surrender. If the continuing education requirements have not been completed prior to expiration date, the applicant is not eligible for reinstatement under this paragraph.

(I) The executive director shall reinstate a fire safety inspector certificate that has expired, or becomes invalid due to a voluntary surrender, for not more than ~~six~~sixteen

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months from expiration date, if the applicant meets the requirements set forth in paragraph (G) of this rule and all of the following requirements:

(1) The applicant submits an application fee of seventy-five dollars;

~~(1)(2) Provides~~The applicant provides documentation to the division that all continuing education requirements as set forth in Chapter 4765-20 of the Administrative Code were met for the last certification cycle. Continuing education need not be completed prior to the certificate's expiration date, but shall be completed at time of application;

~~(2)(3) Successfully~~The applicant passes the knowledge examination as set forth in rule 4765-20-06 of the Administrative Code.

(J) The executive director shall reinstate a fire safety inspector certificate that has expired, or becomes invalid due to voluntary surrender, for more than ~~six~~eighteen months, but less than ~~eighteen~~thirty-six months from the expiration date or date of surrender, if the applicant meets the requirements set forth in paragraph (G) of this rule and all of the following requirements, within such time period:

(1) The applicant submits an application fee of seventy-five dollars;

~~(1)(2) Provides~~The applicant provides documentation to the division that all continuing education requirements as set forth in Chapter 4765-20 of the Administrative Code were met for the last certification cycle. Continuing education need not be completed prior to the certificate's expiration date or date of surrender, but shall be completed at time of application;

~~(2)(3) Successfully~~The applicant passes the knowledge examination as set forth in rule 4765-20-06 of the Administrative Code.

(4) The applicant passes the practical skills examination as set forth in rule 4765-20-06 of the Administrative Code.

(K) If a fire safety inspector certificate has expired or becomes invalid due to voluntary surrender, for ~~eighteen~~thirty-six months or longer from the expiration date or date of surrender, the applicant is not eligible for reinstatement. The applicant shall complete a new course of instruction and meet all qualifications for a fire safety inspector certificate as ~~provided~~set forth in rule 4765-20-03 of the Administrative Code.

(L) In order to reinstate a hazard recognition officer certificate that has expired or becomes invalid due to a voluntary surrender, an applicant shall meet all of the following requirements:

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- (1) Except for the requirement to possess a current and valid firefighter certificate, the applicant shall meet all qualifications for a hazard recognition officer certificate, as outlined in rule 4765-20-03 of the Administrative Code;
  - (2) The applicant shall have previously held a hazard recognition officer certificate and the applicant was in good standing at the time the certificate expired or was voluntarily surrendered;
  - (3) The applicant shall meet requirements as outlined in paragraphs (L), (M), or (N) of this rule, as applicable;
  - (4) The applicant shall submit a completed "Firefighter, Fire Safety Inspector, and/or Hazard Recognition Officer Reinstatement Application."
- (M) The executive director shall reinstate a hazard recognition officer certificate that has expired, or becomes invalid due to voluntary surrender, for more than eighteen months, but less than thirty-six months from the expiration date or date of surrender, if the applicant meets the requirements set forth in paragraph (L) of this rule and all of the following requirements, within such time period:
- (1) The applicant submits an application fee of seventy-five dollars;
  - (2) The applicant provides documentation to the division that all continuing education requirements as set forth in Chapter 4765-20 of the Administrative Code were met for the last certification cycle. Continuing education need not be completed prior to the certificate's expiration date or date of surrender, but shall be completed at time of application;
- (N) The executive director shall reinstate a hazard recognition officer certificate that has expired, or becomes invalid due to voluntary surrender, for more than eighteen months, but less than thirty-six months from the expiration date or date of surrender, if the applicant meets the requirements set forth in paragraph (L) of this rule and all of the following requirements, within such time period:
- (1) The applicant submits an application fee of seventy-five dollars;
  - (2) The applicant provides documentation to the division that all continuing education requirements as set forth in Chapter 4765-20 of the Administrative Code were met for the last certification cycle. Continuing education need not be completed prior to the certificate's expiration date or date of surrender, but shall be completed at time of application;
  - (3) The applicant passes the knowledge examination as set forth in rule 4765-20-06 of the Administrative Code.
- (O) If a hazard recognition officer certificate has expired or becomes invalid due to

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voluntary surrender, for thirty-six months or longer from the expiration date or date of surrender, the applicant is not eligible for reinstatement. The applicant shall complete a new course of instruction and meet all qualifications for a hazard recognition officer certificate as provided in rule 4765-20-03 of the Administrative Code.

~~(L)~~(P) ~~An~~A firefighter, fire safety inspector, or hazard recognition officer applicant shall meet all requirements for eligibility prior to taking any examination.

~~(M)~~(Q) ~~An~~ A firefighter or fire safety inspector applicant who is eligible for reinstatement is not eligible to apply for certification by reciprocity at or below the level of the expired certificate.

~~(N)~~(R) ~~An~~ A firefighter applicant who qualifies for reinstatement is eligible to be reinstated only at the level previously held by such applicant.

(S) A fire safety inspector applicant who qualifies for reinstatement is eligible to be reinstated at the fire safety inspector or hazard recognition officer level.

~~(O)~~(T) The applicant's course of fire service training shall be significantly similar to the current curriculum requirements as set forth in Chapter ~~4765-11~~4765-24 of the Administrative Code for the level sought. If the training is not significantly similar to the current curriculum, the applicant shall complete additional coursework in the areas of deficiency through a chartered program.

~~(P)~~(U) A firefighter, ~~or~~ fire safety inspector, or hazard recognition officer certificate issued pursuant to this rule shall be issued in accordance with the certification cycles and pro-rated renewal requirements set forth in rule ~~4765-20-22~~4765-20-16 of the Administrative Code.

4765-20-09

**Reinstatement of a revoked firefighter, ~~or~~ fire safety inspector, or hazard recognition officer certificate.**

[Comment: For dates and availability of material incorporated by reference in this rule; see ~~paragraph (CC) in rule 4765-11-01~~ rule 4765-25-02 of the Administrative Code.]

(A) The executive director may reinstate a firefighter certificate that has been previously revoked, in accordance with the parameters set forth in this rule. In order to be considered for reinstatement, the applicant shall meet the following requirements:

~~(1) Submit a completed "Firefighter and/or Fire Safety Inspector Reinstatement Application";~~

~~(2)~~(1) ~~Pass~~The applicant shall pass the knowledge examination at the level of firefighter certification previously held, within three attempts. If the applicant is unable to pass the examination within three attempts, the applicant shall complete a new course of instruction and apply for a new certificate of firefighter training ~~under~~as set forth in rule 4765-20-02 of the Administrative Code;

~~(3)~~(2) ~~Provide~~The applicant shall provide documentation of completion of ~~eighteen hours of~~ continuing education related to fire service training ~~as approved by the applicant's fire chief or a program director;~~

(a) Eighteen hours per year of continuing education required for each year the certification was revoked, prorated as set forth in rule 4765-20-16 of the Administrative Code;

(b) Continuing education shall be approved by the applicant's fire chief or a program director;

~~(4)~~(3) ~~Meet~~The applicant shall meet all qualifications for a firefighter certificate as ~~outlined~~as set forth in ~~paragraphs (A)(5) to (A)(6)~~paragraph (F) of rule 4765-20-02 of the Administrative Code;

~~(5)~~(4) ~~Have~~The applicant shall have previously held a firefighter certificate issued under section 4765.55 of the Revised Code and rule 4765-20-02 of the Administrative Code, for the level of certification sought;

~~(6)~~(5) ~~Have~~The applicant shall have completed a course of training that is significantly similar to the current curriculum requirements as set forth in Chapter ~~4765-11~~4765-24 of the Administrative Code for the level of certification sought. If the training is not significantly similar to the current curriculum, the applicant shall complete additional coursework in the areas of deficiency through a chartered program.;

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(6) The applicant shall submit a completed "Firefighter, Fire Safety Inspector, and/or Hazard Recognition Officer Reinstatement Application."

(B) The executive director may reinstate a fire safety inspector certificate that has been previously revoked, in accordance with the parameters set forth in this rule. In order to be considered for reinstatement, the applicant shall meet the following requirements:

~~(1) Submit a completed "Firefighter and/or Fire Safety Inspector Reinstatement Application";~~

~~(2)~~(1) PassThe applicant shall pass the knowledge examination for fire safety inspector, within three attempts. If the applicant is unable to pass the examination within three attempts, the applicant shall complete a new course of instruction and apply for a new certificate of fire safety inspector training ~~under~~as set forth in rule 4765-20-03 of the Administrative Code;

~~(3)~~(2) ProvideThe applicant shall provide documentation of completion of ~~ten hours of~~ continuing education related to fire safety inspector training ~~as approved by the applicant's fire chief or a program director;~~

(a) Eight hours per year of continuing education required for each year the certification was revoked, prorated in accordance with rule 4765-20-16 of the Administrative Code;

(b) Continuing education shall be approved by the applicant's fire chief or a program director;

~~(4)~~(3) MeetThe applicant shall meet all qualifications for a fire safety inspector certificate as ~~outlined~~set forth in ~~paragraphs (A)(5) to (A)(6)~~paragraph (F) of rule 4765-20-03 of the Administrative Code;

~~(5)~~(4) Have The applicant shall have previously held a fire safety inspector certificate issued under section 4765.55 of the Revised Code and rule 4765-20-03 of the Administrative Code;

~~(6)~~(5) HaveThe applicant shall have completed a course of training that is significantly similar to the current curriculum requirements as set forth in Chapter ~~4765-11~~4765-24 of the Administrative Code. If the training is not significantly similar to the current curriculum, the applicant shall complete additional coursework in the areas of deficiency through a chartered program;



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(6) The applicant shall submit a completed "Firefighter, Fire Safety Inspector, and/or Hazard Recognition Officer Reinstatement Application."

(C) The executive director may reinstate a hazard recognition officer certificate that has been previously revoked, in accordance with the parameters set forth in this rule. In order to be considered for reinstatement, the applicant shall meet the following requirements:

(1) The applicant shall pass the knowledge examination for hazard recognition officer, within three attempts. If the applicant is unable to pass the examination within three attempts, the applicant shall complete a new course of instruction and apply for a new certificate of hazard recognition officer training under as set forth in rule 4765-20- 03 of the Administrative Code;

(2) The applicant shall provide documentation of completion of continuing education related to hazard recognition officer training:

(a) Two hours per year of continuing education required for each year the certification was revoked, prorated in accordance with rule 4765-20-16 of the Administrative Code;

(b) Continuing education shall be approved by the applicant's fire chief or a program director;

(3) The applicant shall meet all qualifications for a hazard recognition officer certificate as set forth in paragraphs (C) to (F) of rule 4765-20-03 of the Administrative Code;

(4) The applicant shall have previously held a fire safety inspector or hazard recognition officer certificate issued under section 4765.55 of the Revised Code and rule 4765-20-03 of the Administrative Code;

(5) The applicant shall have completed a course of training that is significantly similar to the current curriculum requirements as set forth in Chapter 4765-24 of the Administrative Code. If the training is not significantly similar to the current curriculum, the applicant shall complete additional coursework in the areas of deficiency through a chartered program

(6) The applicant shall submit a completed "Firefighter, Fire Safety Inspector, and/or Hazard Recognition Officer Reinstatement Application."

(D) A fire safety inspector applicant who qualifies for reinstatement is eligible to be reinstated at the fire safety inspector or hazard recognition officer level.

~~(E)~~(E) In order to be eligible for reinstatement of a revoked firefighter, ~~or~~ fire safety

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inspector, or hazard recognition officer certificate, the applicant's certificate shall have been revoked by the executive director for at least one year from the date on which the executive director's order revoking the certificate was journalized, but no more than ~~eighteen~~thirty-six months. If the applicant's certificate has been revoked for more than ~~eighteen~~thirty-six months, such applicant shall complete a new training course and apply for a new firefighter or fire safety inspector certificate in accordance with rule 4765-20-02 or 4765-20-03 of the Administrative Code.

~~(D)~~(F) The executive director shall not reinstate a firefighter, ~~or~~ fire safety inspector, or hazard recognition officer certificate if the applicant's certificate was permanently revoked.

~~(E)~~(G) In addition to meeting the requirements set forth in this rule, the executive director may take into consideration other relevant factors when determining whether to grant a request for reinstatement. These factors include, but are not limited to the following:

- (1) The nature and severity of the acts that resulted in the revocation of the applicant's certificate;
- (2) The time that has elapsed since the revocation;
- (3) Additional convictions or violations of the Revised Code occurring after the revocation of the certificate;
- (4) Any evidence of rehabilitation, including but not limited to, appropriate treatment or counseling, which the applicant shall submit documentation to the executive director;
- (5) Evidence of additional education or training, which the applicant shall submit to the executive director;
- (6) Compliance with previous executive director orders or consent agreements;
- (7) Compliance with court ordered sentencing;
- (8) Employment history, including compliance with any departmental discipline, which the applicant may submit to the executive director.

~~(F)~~(H) A firefighter or fire safety inspector certificate issued pursuant to this rule shall be issued in accordance with the certification cycles and pro-rated renewal

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requirements set forth in rule ~~4765-20-22~~[4765-20-16](#) of the Administrative Code.

4765-20-10

**Certificate in lieu of completing a chartered training program.**

- (A) Any person who received firefighter training prior to July 2, 1970, and wished to receive credit for that training in lieu of completing a chartered program, was required to apply for a certificate no later than December 31, 2010.
  
- (B) Any person who failed to apply by December 31, 2010, shall complete a new course of instruction and meet all requirements for a certificate as set forth in rule 4765-20-02 of the Administrative Code.

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4765-20-10

**Firefighter certification by reciprocity.****NEW**

[Comment: For dates and availability of material incorporated by reference in this rule see rule 4765-25-02 of the Administrative Code.]

(A) For purposes of granting reciprocity, the executive director may review firefighter licensing or certification requirements and firefighter training standards from another state, the District of Columbia, a United States territory, any branch of the United States military, or other firefighter training program approved by the executive director to identify those requirements and standards that are substantially similar to the curriculum and certification standards as set forth in Chapter 4765-24 of the Administrative Code and this chapter.

(B) In accordance with section 5903.03 of the Revised Code the division shall consider substantially similar military experience, education, and training when determining whether an applicant who is a veteran or member of the armed forces has met all or part of the requirements for a certificate. An applicant who is a veteran or member of the armed forces shall provide all relevant documentation demonstrating his or her military experience, education, and training to assist the division in its determination.

(C) The executive director shall issue a firefighter certificate through reciprocity pursuant to section 4765.55 of the Revised Code and this chapter, to an applicant who holds a current and valid firefighter certificate or license, that is in good standing, from another state, the District of Columbia, or a United States territory provided that the applicant meets all of the following:

(1) The applicant is at least eighteen years of age;

(2) The applicant shall have successfully completed the following federal emergency management agency training courses:

(a) "National Incident Management System Course IS-700";

(b) "National Incident Management System Course ICS-100" or the online equivalent.

(3) The applicant shall have successfully completed a structured firefighter training course in another state, the District of Columbia, a United States territory, or other fire training program approved by the executive director that is substantially similar to the training standards and curriculum as set forth in Chapter 4765-24 of the Administrative Code. The training course shall have met all of the following:

(a) The training course shall have included traditional classroom and practical skills training in the subject areas identified in the Ohio firefighter curriculum as set forth in Chapter 4765-24 of the Administrative Code;

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- (b) The training course shall have required the applicant to pass one or more written and practical skills examinations that test knowledge, skills, and ability to provide firefighter services;
  - (c) The training course shall have been significantly similar to the current curriculum requirements for the level of certification sought;
  - (d) The training course shall have been completed in the last thirty-six months or the applicant shall have been active with a fire department within the last thirty-six months.
- (4) The applicant shall meet the objectives as set forth in "Emergency Vehicle Operations Course Objectives" as approved by the executive director, with advice and counsel of the committee, and meeting the following:
- (a) The course shall have consisted of a minimum of sixteen hours;
  - (b) The course shall have been consistent with the intent of "NFPA 1002" and "NFPA 1451" and shall have met the course objectives as approved by the executive director, with advice and counsel of the committee.
- (5) The applicant shall have successfully completed hazardous materials awareness and operations level training in accordance with the following:
- (a) The training shall have consisted of a minimum of twenty-four hours;
  - (b) The training shall have met the mission-specific competencies specified in "NFPA 1072" as required by "NFPA 1001";
  - (c) The training shall have met the objectives as set forth in the "Hazardous Materials Awareness and Operations Course Objectives" approved by the executive director, with advice and counsel of the committee;
- (6) The applicant for firefighter requesting certification through reciprocity submits a completed "Firefighter Reciprocity Packet" including documentation that all requirements as specified in paragraph (C) of this rule have been met.
- (D) The executive director shall issue a firefighter certificate through reciprocity pursuant to section 4765.55 of the Revised Code and this chapter, to an applicant who received a firefighter training course from any branch of the United States military, provided that the applicant meets all of the following qualifications:
- (1) The applicant shall have successfully completed the following federal emergency management agency training courses:
    - (a) "National Incident Management System Course IS-700";

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- (b) "National Incident Management System Course ICS-100" or the online equivalent.
- (2) The applicant shall have successfully completed a structured firefighter training course in any branch of the United States military that is equal to or exceeds the training standards and curriculum as set forth in Chapter 4765-24 of the Administrative Code. The training course shall have met all of the following requirements:
- (a) The training course shall have included traditional classroom and practical skills training in the subject areas identified in the Ohio firefighter curriculum as set forth in Chapter 4765-24 of the Ohio Administrative Code;
- (b) The training course shall have required the applicant to pass one or more written and practical skills examinations that test knowledge, skills, and ability to provide firefighter services;
- (c) The training course shall have been significantly similar to the current curriculum requirements for the level of certification sought;
- (3) An applicant that completed a structured training course in the United States military shall submit documentation indicating:
- (a) The training course was completed in the last thirty-six months; or
- (b) The applicant was on active duty with a fire department within the last thirty-six months.
- (4) The applicant shall meet the objectives as set forth in "Emergency Vehicle Operations Course Objectives" as approved by the executive director, with advice and counsel of the committee, and meeting the following:
- (a) The course shall have consisted of a minimum of sixteen hours;
- (b) The course shall have been consistent with the intent of "NFPA 1002" and "NFPA 1451" and shall have met the course objectives as approved by the executive director, with advice and counsel of the committee.
- (5) The applicant shall have successfully completed hazardous materials awareness and operations level training in accordance with the following:
- (a) The training shall have consisted of a minimum of twenty-four hours;
- (b) The training shall have met the mission-specific competencies specified in "NFPA 1072" as required by "NFPA 1001";

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- (c) The training shall have met the objectives as set forth in the "Hazardous Materials Awareness and Operations Course Objectives" approved by the executive director, with advice and counsel of the committee;
- (6) The applicant for firefighter requesting certification through reciprocity submits a completed "Firefighter Reciprocity Packet" including documentation that all requirements as specified in this paragraph have been met.
- (E) Upon compliance with all requirements for certification in paragraph (C) or (D) of this rule the applicant will be issued a letter of authorization to test by the division.
- (1) Within twelve months after the applicant is approved for testing the applicant shall pass the practical skills examination and the knowledge examination, as set forth in rule 4765-20-06 of the Administrative Code, at the level of certification sought.
- (2) Practical skills and written examinations may be waived for applicants successfully completing training that meets the requirements of this rule through the United States Military within the last thirty-six months.
- (F) The applicant shall submit a completed "Firefighter Reciprocity Application" within ninety days of passing the practical skills examination and the knowledge examination.
- (G) In addition to the requirements set forth in paragraphs (C) to (F) of this rule, as applicable, an applicant for firefighter:
- (1) Shall not have been convicted of any of the following:
- (a) Any felony;
- (b) A misdemeanor committed in the course of practice;
- (c) A misdemeanor involving moral turpitude.
- (2) Shall not have committed fraud, misrepresentation, or material deception in applying for or obtaining a certificate issued under section 4765.55 of the Revised Code and this chapter.
- (3) Shall not have been previously revoked or denied a certificate by the executive director or the licensing organization in another state.
- (H) In deciding whether to grant a firefighter certificate, the executive director, with the advice and counsel of the committee, has the following options:
- (1) The executive director shall issue a firefighter certificate to an applicant who



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meets all of the requirements listed in paragraphs (C), (E), (F) and (G) or (D), (E), (F) and (G) of this rule;

(2) The executive director shall refuse to grant a firefighter certificate to an applicant who fails to meet one or more of the requirements listed in paragraphs (C), (E), and (F) or (D), (E), and (F) of this rule, as applicable;

(3) The executive director may grant, refuse to grant, or restrict a firefighter certificate to an applicant who meets the requirements listed in paragraphs (C), (E), and (F) or (D), (E), and (F) of this rule, but fails to meet one or more of the requirements listed in paragraph (G) of this rule.

(I) An applicant who is eligible for reinstatement is eligible to apply for certification by reciprocity at or below the level of the expired certificate.

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**Firefighter certification by reciprocity.**

[Comment: For dates and availability of material incorporated by reference in this rule, see paragraph (CC) in rule 4765-11-01 of the Administrative Code.]

- (A) For purposes of granting reciprocity, the executive director may review firefighter licensing or certification requirements and firefighter training standards from another state, the District of Columbia, a United States territory, or any branch of the United States military to identify those requirements and standards that are substantially similar to the curriculum and certification standards set forth in Chapter 4765-11 of the Administrative Code and this chapter.
- (B) The executive director shall issue a firefighter certificate through reciprocity pursuant to section 4765.55 of the Revised Code and this chapter, to an applicant who holds a current and valid firefighter certificate or license, that is in good standing, from another state, the District of Columbia, or a United States territory provided that the applicant meets all of the following qualifications:
- (1) Submits a completed "Firefighter Reciprocity Application";
  - (2) Submits documentation to the division demonstrating that the applicant has completed a structured firefighter training course in another state, the District of Columbia, a United States territory, or other fire training program approved by the executive director that is equal to or exceeds the training standards and curriculum as set forth in Chapter 4765-11 of the Administrative Code. The training course shall meet all of the following requirements:
    - (a) The training course shall have included traditional classroom and practical skills training in the subject areas identified in the Ohio firefighter curriculum as set forth in Chapter 4765-11 of the Administrative Code;
    - (b) The training course shall have required the applicant to pass one or more written and practical examinations that test knowledge, skills, and ability to provide firefighter services;
    - (c) The training course shall be significantly similar to the current curriculum requirements for the level of certification sought.
  - (3) An applicant that completed a structured training course in another state, the District of Columbia, a United States territory, or other fire training program approved by the executive director shall meet one of the following:
    - (a) Submit documentation indicating the training course was completed in the

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last eighteen months; or

- (b) Submit documentation demonstrating the applicant was on active duty with a fire department within the last eighteen months.
  - (4) Meets all the requirements as set forth in paragraphs (A)(4) to (A)(6) of rule 4765-20-02 of the Administrative Code;
  - (5) Within twelve months after the applicant is approved for testing and the division issues a letter of authorization to test, the applicant shall pass the knowledge examination and practical examination, as set forth in rule 4765-20-06 of the Administrative Code, at the certification level sought. After twelve months, the applicant shall complete a new course of instruction at the level of certification sought.
- (C) The executive director shall issue a firefighter certificate through reciprocity pursuant to section 4765.55 of the Revised Code and this chapter, to an applicant who received a firefighter training course from any branch of the United States military, provided that the applicant meets all of the following qualifications:
- (1) Submits a completed "Firefighter Reciprocity Application";
  - (2) Submits documentation to the division demonstrating that the applicant has completed a structured firefighter training course in any branch of the United States military that is equal to or exceeds the training standards and curriculum as set forth in Chapter 4765-11 of the Administrative Code. The training course shall meet all of the following requirements:
    - (a) The training course shall have included traditional classroom and practical skills training in the subject areas identified in the Ohio firefighter curriculum as set forth in Chapter 4765-11 of the Administrative Code;
    - (b) The training course shall have required the applicant to pass one or more written and practical examinations that test knowledge, skills, and ability to provide firefighter services;
    - (c) The training course shall be significantly similar to the current curriculum requirements for the level of certification sought.
  - (3) An applicant that completed a structured firefighter training course in a branch of the United States military shall meet one of the following:

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- (a) Submit an application for reciprocity within eighteen months of discharge from the United States military; or
  - (b) Submit documentation indicating the training course was completed in the last eighteen months; or
  - (c) Submit documentation demonstrating the applicant was on active duty with a fire department within the last eighteen months.
- (4) The applicant meets all the requirements as set forth in paragraphs (A)(4) to (A)(6) of rule 4765-20-02 of the Administrative Code.
- (5) Within twelve months after the applicant is approved for testing and the division issues a letter of authorization to test, the applicant shall pass the knowledge examination and practical examination, as set forth in rule 4765-20-06 of the Administrative Code, at the certification level sought. After twelve months, the applicant shall complete a new course of instruction at the level of certification sought.
- (D) An applicant who is eligible for reinstatement is eligible to apply for certification by reciprocity at or below the level of the expired certificate.
- (E) A firefighter certificate issued pursuant to this rule shall be issued in accordance with the certification cycles and pro-rated renewal requirements set forth in rule 4765-20-22 of the Administrative Code.

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4765-20-11

**Firefighter continuing education.**

NEW

[Comment: For dates and availability of material incorporated by reference in this rule see rule 4765-25-02 of the Administrative Code.]

(A) An applicant who wishes to renew a firefighter certificate shall have completed fifty-four hours of continuing education within the current three-year certification cycle that is related to the fire service and approved by the applicant's fire chief or program director of a chartered program. Such continuing education courses may be completed through in-service training programs conducted by the applicant's affiliated fire department;

(B) An applicant who is participating in a firefighter training course to attain a higher level of firefighter certification may count the hours toward the requirements in paragraph (A) of this rule.

(C) An out-of-state applicant or an applicant unaffiliated with an Ohio fire department has the following options for meeting the continuing education requirements as set forth in this rule:

(1) An applicant that resides in Ohio, but is not affiliated with an Ohio fire department, may complete continuing education through the following:

(a) Training approved by the applicant's fire chief;

(b) Continuing education training approved by a program director of a chartered program;

(c) Fire service training received by any other entity approved by the executive director, including but not limited to, the following entities:

(i) national fire academy;

(ii) fire department instructors conference;

(iii) fire-rescue international;

(iv) national domestic preparedness consortium.

(2) An applicant that does not reside in Ohio and is not affiliated with an Ohio fire department may complete continuing education through the following:

(a) Training approved by the applicant's fire chief;

(b) Training from a fire training institution approved by the licensing agency in another state;

(c) Training received by any other entity approved by the executive director.

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including but not limited to the following entities:

(i) national fire academy;

(ii) fire department instructors conference;

(iii) fire-rescue international;

(iv) national domestic preparedness consortium.

(3) Documentation of course completion shall be kept by the applicant.

(D) Routine duties to include but not limited to responding to emergencies, performing station duties and vehicle maintenance, conducting fire safety inspections, participating in civic events, and other daily or weekly job duties shall not be credited toward firefighter continuing education.

(E) No applicant shall receive credit for more than twelve hours of continuing education training in any one calendar day.

(F) No applicant shall receive continuing education credit for the identical online training class, taken more than once per calendar year.

(G) Extension of time to complete firefighter continuing education shall be permitted as set forth in rule 4765-20-13 of the Administrative Code.

(H) Credit for continuing education received during the period of an extension, up to and including the date the renewal application is submitted, shall not be used as credit for continuing education in the subsequent certification cycle.

(I) The holder of a firefighter certificate shall maintain records of continuing education required by this rule for the current and previous certification cycles.

(1) Such records shall include the course title, date, hours claimed, and who provided the training.

(2) Upon request, documentation shall be provided to the division within the time parameters set forth by the executive director.

(J) For the purpose of continuing education approval, fire chief means a certified firefighter who has been designated as the head of a fire department or private firefighting brigade.

(K) Military provisions related to firefighter continuing education:

(1) The division shall consider relevant education, training, or service completed by the certificate holder as a member of the armed forces in determining whether

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the certificate holder has fulfilled required continuing education.

(2) In accordance with section 5903.12 of the Revised Code and this chapter of the Administrative Code, a certificate holder who has served on active duty during the current or prior certification cycle may request an extension of time to complete the current continuing education as set forth in rule 4765-20-13 of the Administrative Code.

(3) All provisions of paragraph (K) of this rule shall apply to any certificate holder who is the spouse of a person who has served on active duty when that service resulted in the certificate holder's absence from this state.

(L) An applicant for renewal who has a firefighter certification cycle that is less than thirty-six months shall complete the pro-rated continuing education requirements as set forth in rule 4765-20-16 of the Administrative Code.

4765-20-12**Fire safety inspector and hazard recognition officer continuing education.**

(A) An applicant who wishes to renew a fire safety inspector certificate shall have completed twenty-four hours of continuing education training for the certification within the three year certification cycle as set forth in this rule.

(B) Fire safety inspector continuing education requirements shall be approved by the applicant's fire chief or a program director of a chartered program and shall include any combination of the following training:

(1) The theory of fire code enforcement;

(2) Enforcement of fire codes;

(3) Life safety system of building and uses;

(4) The safe use and maintenance of facilities, buildings, and uses which are subject to the state of Ohio fire code;

(5) The safe handling of materials which pose a fire hazard;

(6) Fire code administration;

(7) Legal method of code enforcement;

(8) Legal rights of landlords and tenants under federal, state, and local laws;

(9) The application, installation, use, and interpretation of the NFPA standards;

(10) Other training directly related to performance of fire safety inspection duties.

(C) An applicant who wishes to renew a hazard recognition officer certificate shall complete six hours of continuing education training within the three year certification cycle as set forth in this rule.

(D) Hazard recognition officer continuing education requirements shall be approved by the applicant's fire chief or a program director of a chartered program and shall include any combination of the following training:

(1) Means of egress;

(2) Flammable and combustible liquids storage, use, and handling;

(3) Combustible waste material handling and storage;

(4) Open flames requirements and restrictions;



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- (5) Hazards to firefighters;
  - (6) Fire protection system access and clearances;
  - (7) Fire separation integrity including fire doors and fire walls;
  - (8) Commercial cooking hazards;
  - (9) Basic electrical equipment and wiring hazards; and
  - (10) Other training directly related to performance of hazard recognition officer duties.
- (E) If a new fire code is adopted by the state of Ohio, a fire safety inspector and hazard recognition officer shall attend continuing education of not less than four hours related to the new fire code. The continuing education shall be completed within six months of the adoption of the new fire code. The fire safety inspector shall maintain documentation of completion of this update. These four hours may be counted towards the requirements set forth in paragraph (A) of this rule.
- (F) Fire safety inspector and hazard recognition officer continuing education shall be provided by or under the auspices of institutions of higher education, recognized state agencies, chartered training programs, fire schools, fire training academies, or a fire department operated by federal, state, county, or local government, or non-profit organizations.
- (G) Routine duties such as responding to emergencies, performing station duties and vehicle maintenance, conducting fire safety inspections, participating in civic events, and other daily or weekly job duties shall not be credited toward fire safety inspector and hazard recognition officer continuing education.
- (H) No applicant shall receive credit for more than twelve hours of continuing education training in any one calendar day.
- (I) No applicant shall receive continuing education credit for the identical online training class, taken more than once per calendar year.
- (J) Extension of time to complete fire safety inspector continuing education shall be permitted as set forth in rule 4765-20-13 of the Administrative Code.
- (K) Extension of time to complete hazard recognition officer continuing education is not permitted.
- (L) Credit for continuing education received during the period of an extension, up to and including the date the renewal application is submitted, shall not be used as credit for continuing education in the subsequent certification cycle.

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(M) The holder of a fire safety inspector certificate shall maintain records of continuing education required by this rule for the current and previous certification cycles.

(1) Such records shall include the course title, date, hours claimed, and who provided the training.

(2) Upon request, documentation shall be provided to the division within the time parameters set forth by the executive director.

(N) For the purpose of continuing education approval, fire chief means a certified firefighter who has been designated as the head of a fire department or private firefighting brigade.

(O) Military provisions related to fire safety inspector continuing education:

(1) The division shall consider relevant education, training, or service completed by the certificate holder as a member of the armed forces in determining whether the certificate holder has fulfilled required continuing education.

(2) In accordance with section 5903.12 of the Revised Code and this chapter of the Administrative Code, a certificate holder who has served on active duty during the current or prior certification cycle may request an extension of time to complete the current continuing education as set forth in rule 4765-20-13 of the Administrative Code.

(3) All provisions of paragraph (O) of this rule shall apply to any certificate holder who is the spouse of a person who has served on active duty when that service resulted in the certificate holder's absence from this state.

(P) An applicant for renewal who has a fire safety inspector or hazard recognition officer certification cycle that is less than thirty-six months shall complete the pro-rated continuing education requirements as set forth in rule 4765-20-16 of the Administrative Code.

4765-20-13

**Firefighter continuing education.**

- (A) When applying for renewal of a volunteer firefighter or firefighter I certificate, an applicant shall meet one of the following continuing education requirements:
- (1) An applicant who wishes to renew at the applicant's current certification level shall complete fifty-four hours of continuing education that is related to the fire service and approved by the applicant's fire chief or program director of a chartered program. Such continuing education courses may be completed through in-service training courses conducted by the applicant's affiliated fire department; or
  - (2) An applicant who is participating in a firefighter I or firefighter II transition course as set forth in rule 4765-20-14 or 4765-20-15 of the Administrative Code, as applicable, may count the hours toward the requirements in paragraph (A)(1) of this rule.
- (B) When applying for renewal of a firefighter II certificate, an applicant shall complete fifty-four hours of continuing education that is related to the fire service and approved by the applicant's fire chief or program director of a chartered program. Such continuing education courses may be completed through in-service training programs conducted by the applicant's affiliated fire department.
- (C) An out-of-state applicant or an applicant unaffiliated with an Ohio fire department has the following options for meeting the continuing education requirements as set forth in this rule:
- (1) An applicant that resides in Ohio, but is not affiliated with an Ohio fire department, may complete continuing education through the following:
    - (a) Training approved by the applicant's fire chief;
    - (b) Continuing education courses approved by a program director of a chartered program;
    - (c) Fire service training received by any other entity approved by the executive director, including but not limited to, the following entities:
      - (i) "National Fire Academy";
      - (ii) "Fire Department Instructors Conference";

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(iii) "Fire-Rescue International";

(iv) "National Domestic Preparedness Consortium."

(2) An applicant that does not reside in Ohio and is not affiliated with an Ohio fire department may complete continuing education through the following:

(a) Training approved by the applicant's fire chief;

(b) Training from a fire training institution approved by the licensing agency in another state;

(c) Training received by any other entity approved by the executive director, including but not limited to the following entities:

(i) "National Fire Academy";

(ii) "Fire Department Instructors Conference";

(iii) "Fire-Rescue International";

(iv) "National Domestic Preparedness Consortium."

(3) Documentation of course completion shall be kept by the applicant.

(D) An applicant for renewal who has a firefighter certification cycle that is less than thirty-six months shall complete the pro-rated continuing education requirements as set forth in rule 4765-20-22 of the Administrative Code.

4765-20-13

**Extension of continuing education requirement for firefighter, fire safety inspector, or hazard recognition officer.**

[Comment: For dates and availability of material incorporated by reference in this rule see rule 4765-25-02 of the Administrative Code.]

(A) Pursuant to section 4765.55 of the Revised Code, the executive director may grant an applicant for renewal of a firefighter, fire safety inspector, or hazard recognition officer certificate an extension of time to comply with the continuing education required for renewal of the firefighter, fire safety inspector, or hazard recognition officer certificate.

(B) A ninety-day functioning extension may be granted by the executive director to the holder of a firefighter, fire safety inspector, or hazard recognition officer certificate that submits a "Request for Extension of Fire Certificates" form if either of the following conditions are met:

(1) The request is received prior to the expiration date of the certificate;

(2) The request is received no more than ninety days after the expiration date of the certificate and there are extenuating circumstances, deemed acceptable by the executive director, that prevented the submission of the request for an extension prior to the expiration of the certificate.

(C) The executive director, with advice and counsel of the committee, may grant an extension for a period of greater than ninety days if it is determined there are extenuating circumstances affecting the ability of the certificate holder to comply with the continuing education requirement within ninety days of the expiration of the certificate to practice.

(1) The executive director shall have full discretion in determining the length of the extension and whether, or to what extent, the holder of the lapsed certificate may engage in activities for which a certificate to practice is otherwise required.

(2) A holder of a firefighter, fire safety inspector, or hazard recognition officer certificate seeking an extension for a period of greater than ninety days shall submit a written request to the division which shall include all of the following:

(a) Length of extension requested;

(b) Justification for the extension;

(c) The amount and type of continuing education needed to comply with the requirement for renewal of the firefighter, fire safety inspector, or hazard recognition officer certificate;

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- (d) A specific plan for completion of the continuing education requirement within the length of time requested;
  - (e) Certification number of the firefighter, fire safety inspector, or hazard recognition officer certificate;
  - (f) Signature of the certificate holder.
- (D) The holder of a firefighter, fire safety inspector, or hazard recognition officer certificate that is granted an extension pursuant to this rule shall complete the continuing education requirement and submit a "Firefighter, Fire Safety Inspector, or Hazard Recognition Officer Renewal Application," no later than the expiration date of the granted extension.
- (E) The holder of a firefighter, fire safety inspector, or hazard recognition officer certificate that is granted an extension pursuant to this rule shall be audited for compliance with continuing education requirements upon renewal of the certificate.
- (F) Military provisions related to extension of time to complete firefighter, fire safety inspector, or hazard recognition officer continuing education:
- (1) In accordance with section 5903.12 of the Revised Code and this chapter of the Administrative Code, a certificate holder who has served on active duty during the current or prior certification cycle may request an extension of time to complete the current continuing education or instructional renewal requirement, if both of the following conditions are met:
    - (a) The certificate holder submits documentation to the division stating that the certificate holder requires the extension of the current certification cycle because the certificate holder has served on active duty during the current or prior certification cycle.
    - (b) The documentation submitted certifies the active duty service and the length of that active duty service as a period in excess of thirty-one days during the current or prior continuing education or instructional renewal certification cycle.
  - (2) Upon the division's receipt of satisfactory evidence of service, in accordance with section 5903.12 of the Revised Code, the division shall extend the current continuing education or instructional renewal certification cycle by an amount of time equal to the total number of months that the certificate holder spent on active duty service during the current certification cycle. Any portion of a month served shall be considered one full month.
  - (3) All provisions of paragraph (F) of this rule shall apply to any certificate holder who is the spouse of a person who has served on active duty when that

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[service resulted in the certificate holder's absence from this state.](#)

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4765-20-14

**Continuing education option to upgrade a volunteer firefighter to a firefighter I.**

- (A) A certified volunteer firefighter may upgrade to a firefighter I through the completion of a firefighter I transition course, as set forth in rule 4765-11-10 of the Administrative Code.
- (1) The firefighter I transition course shall be taught through a chartered program.
  - (2) All training and testing shall be completed in a thirty-six month period from the start date of the course.
  - (3) The applicant shall successfully pass the knowledge examination at the firefighter I level, as set forth in paragraph (A) of rule 4765-20-06 of the Administrative Code.
- (B) Fire training hours completed may be applied toward continuing education requirements for the applicant's current fire certification level as required in rule 4765-20-13 or 4765-20-22 of the Administrative Code.
- (C) An applicant who completes the requirements to transition to a firefighter I shall apply in accordance with rule 4765-20-02 of the Administrative Code.



4765-20-14

**Exemption from firefighter, fire safety inspector, or hazard recognition officer continuing education.**

[Comment: For dates and availability of material incorporated by reference in this rule see rule 4765-25-02 of the Administrative Code.]

(A) The executive director, with the advice and counsel of the committee, may grant an applicant for renewal of a firefighter, fire safety inspector, or hazard recognition officer certificate a complete or partial exemption from compliance with the continuing education requirements, as set forth in this chapter and in accordance with this rule.

(B) Complete or partial exemptions may be granted for, but not limited to, the following reasons:

(1) The applicant is or was on active duty in the armed forces or the applicant's spouse is or was on active duty in the armed forces, which resulted in the certificate holder's absence from this state:

(a) The applicant shall submit a completed "Exemption Request for Continuing Education for Fire Certificates" form. The request shall include the following:

(i) The continuing education requirements for which an exemption is sought;

(ii) Justification for the exemption;

(iii) Signature of the certificate holder;

(iv) Proof of active duty in the armed forces during the certification cycle for which the exemption is requested.

(b) A request for an armed forces exemption shall be submitted no later than six months from discharge of active duty.

(2) The applicant has a medical hardship or unusual circumstances that impact the applicant's ability to comply with the continuing education requirements for renewal of the fire service training certificate.

(a) The applicant shall submit a completed "Exemption Request for Continuing Education for Fire Certificates" form. The request shall include the following:

(i) The continuing education requirements for which an exemption is sought;

(ii) Justification for the exemption;

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(iii) Signature of the certificate holder.

(b) A request for exemption shall be submitted to the division before the expiration date of a firefighter, fire safety inspector, or hazard recognition officer certificate.

(c) If a request for exemption is received after the expiration date of the firefighter, fire safety inspector, or hazard recognition officer certificate, the executive director may consider the request if the executive director determines there are extenuating circumstances affecting either the submission of the request for exemption in a timely manner, or the ability of the certificate holder to comply with the continuing education requirements.

(3) The executive director shall not grant consecutive exemptions for continuing education requirements for a firefighter, fire safety inspector, or hazard recognition officer certificate.

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4765-20-15

**Continuing education option to upgrade a firefighter I to a firefighter II.**

- (A) A certified firefighter I may upgrade to a firefighter II through the completion of firefighter II transition course, as set forth in rule 4765-11-12 of the Administrative Code.
- (1) The firefighter II transition course shall be taught through a chartered program.
  - (2) All training and testing shall be completed in a thirty-six month period from the start date of the course.
  - (3) The applicant shall successfully pass the knowledge examination for firefighter II, as set forth in paragraph (A) of rule 4765-20-06 of the Administrative Code.
- (B) Fire training hours completed may be applied toward continuing education requirements for the applicant's current fire certification level as required in rule 4765-20-13 or 4765-20-22 of the Administrative Code.
- (C) An applicant who completes the requirements to transition to a firefighter II shall apply in accordance with rule 4765-20-02 of the Administrative Code.

4765-20-15

Voluntary surrender or drop back of firefighter, fire safety inspector, or hazard recognition officer certificate.

(A) A holder of a firefighter, fire safety inspector, or hazard recognition officer certificate may voluntarily surrender the holder's certificate by submitting it to the division.

(1) Such request for surrender shall be in writing;

(2) Such request for surrender is subject to the executive director's approval;

(3) A surrender approved by the executive director becomes effective upon the date of such approval.

(B) An individual who surrendered a firefighter, fire safety inspector, or hazard recognition officer certificate pursuant to paragraph (A) of this rule and subsequently wishes to seek reinstatement of firefighter, fire safety inspector, or hazard recognition officer certification shall comply with the reinstatement provisions and timeliness as set forth in rule 4765-20-08 of the Administrative Code.

(C) If a firefighter, fire safety inspector, or hazard recognition officer certificate is under investigation by the division, acceptance of surrender is at the discretion of the executive director.

(D) A holder of a fire safety inspector certificate may request to voluntarily drop back to a hazard recognition officer certificate by submitting the request to the division.

(1) Such request to drop back shall be in writing and shall be accompanied by the holder's fire safety inspector certificate;

(2) Such request to drop back is subject to the executive director's approval;

(3) A drop back from fire safety inspector hazard recognition officer approved by the executive director becomes effective upon the date of such approval.

(E) The holder of a firefighter certificate is not eligible for drop back.

4765-20-16

**Fire safety inspector continuing education.**

- (A) In order to renew a fire safety inspector certificate, the applicant shall complete complete thirty hours of continuing education for the certification cycle as set forth in this rule.
- (B) Continuing education requirements shall be approved by the applicant's fire chief or a program director of a chartered program and may include any of the following:
- (1) The theory of fire code enforcement;
  - (2) Enforcement of fire codes;
  - (3) Life safety system of building and uses;
  - (4) The safe use and maintenance of facilities, buildings, and uses which are subject to the state of Ohio fire code;
  - (5) The safe handling of materials which pose a fire hazard;
  - (6) Fire code administration;
  - (7) Legal method of code enforcement;
  - (8) Legal rights of landlords and tenants under federal, state, and local laws;
  - (9) The application, installation, use, and interpretation of the NFPA standards.
- (C) If a new fire code is adopted by the state of Ohio, a fire safety inspector shall attend continuing education of not less than four hours related to the new fire code. The continuing education shall be completed within six months of the adoption of the new fire code. The fire safety inspector shall maintain documentation of completion of this update. These four hours may be counted towards the requirements set forth in paragraph (B) of this rule.
- (D) Continuing education shall be provided by or under the auspices of institutions of higher education, recognized state agencies, chartered training programs, fire schools, fire training academies, or a fire department operated by federal, state, county, or local government, or non-profit organizations.
- (E) If an applicant's certification cycle was less than thirty-six months, the applicant shall complete the pro-rated continuing education requirements as set forth in rule

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**Firefighter, fire safety inspector, or hazard recognition officer certification cycles and continuing education requirements.**

(A) This rule shall apply to individuals applying for initial certification and certification through reciprocity or reinstatement of a firefighter, fire safety inspector, or hazard recognition officer certificate.

(B) A firefighter certificate shall expire on the individual's date of birth in the third year, except as provided in paragraph (C) of this rule. In order to be eligible to renew the firefighter certificate, the individual shall complete continuing education, in accordance with rule 4765-20-11 of the Administrative Code, for a reduced amount of hours according to the length of the certification cycle.

(C) A firefighter certificate issued to an individual who also holds a current EMS provider certificate to practice, as defined in rule 4765-25-01 of the Administrative Code, shall expire on the same date as the EMS provider's certificate to practice. In order to be eligible to renew the firefighter certificate, the individual shall complete continuing education, in accordance with rule 4765-20-11 of the Administrative Code, for the following reduced hours and certification cycle:

(1) Less than twelve months, no continuing education is required;

(2) Twelve months but less than twenty-four months, eighteen hours of continuing education is required;

(3) Twenty-four months but less than thirty-six months, thirty-six hours of continuing education is required;

(4) Thirty-six months or more, fifty-four hours of continuing education is required.

(D) Except as provided in paragraph (E) of this rule, a fire safety inspector certificate shall expire on the same date as the individual's firefighter certification, or on the individual's date of birth in the third year if the individual does not possess a current firefighter certificate. In order to be eligible to renew the fire safety inspector certificate, the individual shall complete continuing education, in accordance with rule 4765-20-12 of the Administrative Code, for a reduced amount of hours according to the length of the certification cycle.

(E) A fire safety inspector certificate issued to an individual who also holds a current EMS provider certificate to practice, but does not hold a firefighter certificate, shall expire on the same date as the EMS provider's certificate to practice. In order to be eligible to renew the fire safety inspector certificate, the individual shall complete continuing education, in accordance with rule 4765-20-12 of the Administrative Code, for the following reduced hours and certification cycle:

(1) Less than twelve months, no continuing education is required;

(2) Twelve months but less than twenty-four months, ten hours of continuing

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education is required:

(3) Thirty-six months or more, thirty hours of continuing education is required.

(F) A hazard recognition officer certificate shall expire on the same date as the individual's firefighter certification, or on the individual's date of birth in the third year if the individual does not possess a current firefighter certificate. In order to be eligible to renew the hazard recognition officer certificate, the individual shall complete continuing education, in accordance with rule 4765-20-12 of the Administrative Code, for a reduced amount of hours according to the length of the certification cycle.

(1) Less than twelve months, no continuing education is required;

(2) Twelve months but less than twenty-four months, two hours of continuing education is required;

(3) Twenty-four months but less than thirty-six months, four hours of continuing education is required;

(4) Thirty-six months or more, six hours of continuing education is required.

(G) Once a mutual expiration date is established for all EMS and fire certificates, all certificates will be issued a three-year certification cycle and shall expire on the individual's date of birth in the third year.

(H) Once a mutual expiration date is established for all EMS and fire certificates, the expiration date will not be changed and any newly obtained certificate will be assigned the current expiration date in accordance with this rule and a shortened certification cycle for the newly issued certificate.



4765-20-17

**Exemption from firefighter or fire safety inspector continuing education.**

[Comment: For dates and availability of material incorporated by reference in this rule, see paragraph (CC) in rule 4765-11-01 of the Administrative Code.]

(A) The executive director, with the advice and counsel of the committee, may grant an applicant for renewal of a firefighter or fire safety inspector certificate a complete or partial exemption from compliance with the continuing education requirements, as set forth in this chapter and in accordance with this rule.

(B) Complete or partial exemptions may be granted for, but not limited to, the following reasons:

(1) The applicant is on active military duty;

(a) The applicant shall submit a completed "Exemption Request for Continuing Education" form. The request shall include the following:

(i) The continuing education requirements for which an exemption is sought;

(ii) Justification for the exemption;

(iii) Signature of the certificate holder;

(iv) Proof of active military duty during the certification period for which the exemption is requested.

(b) A request for military exemption shall be submitted no later than eighteen months from discharge of active duty.

(2) The applicant has a medical hardship or unusual circumstances that impact the applicant's ability to comply with the continuing education requirements for renewal of the fire service training certificate.

(a) The applicant shall submit a completed "Exemption Request for Continuing Education" form. The request shall include the following:

(i) The continuing education requirements for which an exemption is sought;

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(ii) Justification for the exemption;

(iii) Signature of the certificate holder.

(b) A request for exemption shall be submitted to the division before the expiration date of the certificate of fire service training.

(C) If a request for exemption is received after the expiration date of the firefighter or fire safety inspector certificate, the executive director may consider the request if the executive director determines there are extenuating circumstances affecting either the submission of the request for exemption in a timely manner, or the ability of the certificate holder to comply with the continuing education requirements.

4765-20-18

**Voluntary surrender of certificate of fire service training.**

- (A) A holder of a fire service training certificate may voluntarily surrender the holder's certificate by submitting it to the division.
- (1) Such surrender shall be in writing and shall be accompanied by the holder's fire service training certificate.
  - (2) Such request for surrender is subject to the executive director's approval.
  - (3) A surrender approved by the executive director becomes effective upon the date of such approval.
- (B) An individual who surrendered a certificate of fire service training pursuant to paragraph (A) of this rule and subsequently wishes to seek reinstatement of fire service training certification shall comply with the reinstatement provisions and timeliness as set forth in rule 4765-20-08 of the Administrative Code.
- (C) If a fire service training certificate is under investigation by the division, acceptance of surrender is at the discretion of the executive director.

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**Firefighter, fire safety inspector and instructor certification cycles and continuing education requirements.**

- (A) This rule shall apply to individuals applying for initial certification, reciprocity or reinstatement of a firefighter, fire safety inspector, or an instructor certificate.
- (B) A firefighter certificate shall expire on the individual's date of birth in the third year, except as provided in paragraph (C) of this rule. In order to be eligible to renew the firefighter certificate, the individual shall complete continuing education, in accordance with rule 4765-20-13 of the Administrative Code, for a reduced amount of hours according to the length of the certification cycle..
- (C) A firefighter certificate issued to an individual who also holds a current EMS provider certificate to practice, as defined in rule 4765-1-01 of the Administrative Code, shall expire on the same date as the EMS provider's certificate to practice. In order to be eligible to renew the firefighter certificate, the individual shall complete continuing education, in accordance with rule 4765-20-13 of the Administrative Code, for the following reduced hours and certification cycle:
- (1) Twelve months or less, no continuing education is required;
  - (2) More than twelve months but less than twenty-four months, eighteen hours of continuing education is required;
  - (3) Twenty-four months but less than thirty-six months, thirty-six hours of continuing education is required;
  - (4) Thirty-six months or more, fifty-four hours of continuing education is required.
- (D) Except as provided in paragraph (E) of this rule, a fire safety inspector certificate shall expire on the same date as the individual's firefighter certification, or on the individual's date of birth in the third year if the individual does not possess a current firefighter certificate. In order to be eligible to renew the fire safety inspector certificate, the individual shall complete continuing education, in accordance with rule 4765-20-16 of the Administrative Code, for a reduced amount of hours according to the length of the certification cycle.
- (E) A fire safety inspector certificate issued to an individual who also holds a current EMS provider certificate to practice, but does not hold a firefighter certificate, shall expire on the same date as the EMS provider's certificate to practice. In order to be eligible to renew the fire safety inspector certificate, the individual shall complete continuing education, in accordance with rule 4765-20-16 of the Administrative Code, for the following reduced hours and certification cycle:

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- (1) Twelve months or less, no continuing education is required;
  - (2) More than twelve months but less than twenty-four months, ten hours of continuing education is required;
  - (3) Twenty-four months but less than thirty-six months, twenty hours of continuing education is required;
  - (4) Thirty-six months or more, thirty hours of continuing education is required.
- (F) A fire instructor or fire safety inspector instructor certificate shall expire on the same date as the individual's firefighter certification, or fire safety inspector certificate if the individual does not hold a current firefighter certificate. In order to be eligible to renew the instructor certificate, the individual shall complete continuing education, in accordance with rule 4765-21-04 of the Administrative Code, for the following reduced hours and certification cycle:
- (1) Twelve months or less, no continuing education or instruction of a fire service training or continuing education program is required
  - (2) More than twelve months but less than twenty-four months, two hours of continuing education and eight hours of instruction of a fire service training or continuing education program is required;
  - (3) Twenty-four months but less than thirty-six months, four hours of continuing education and sixteen hours of instruction of a fire service training or continuing education program is required;
  - (4) Thirty-six months or more, six hours of continuing education and twenty-four hours of instruction of a fire service training or continuing education program is required.
- (G) An assistant fire instructor certificate shall expire on the same date as the individual's firefighter certification. In order to be eligible to renew the assistant fire instructor certificate, the individual shall complete continuing education, in accordance with rule 4765-21-04 of the Administrative Code, for the following reduced hours and certification cycle:
- (1) Twelve months or less, no continuing education or instruction of a fire service training or continuing education program is required;

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- (2) More than twelve months but less than twenty-four months, two hours of continuing education and two hours of instruction of a fire service training or continuing education program is required;
  - (3) Twenty-four months but less than thirty-six months, three hours of continuing education and four hours of instruction of a fire service training or continuing education program is required;
  - (4) Thirty-six months or more, six hours of continuing education and eight hours of instruction of a fire service training or continuing education program is required.
- (H) Once a mutual expiration date is established for all EMS and fire certificates, all certificates will be issued a three-year certification cycle and shall expire on the individual's date of birth in the third year.
- (I) Once a mutual expiration date is established for all EMS and fire certificates, the expiration date will not be changed and any newly obtained certificate will be assigned the current expiration date in accordance with this rule and a shortened certification cycle for the newly issued certificate.