



MEMORANDUM

TO: Ohio Accredited Paramedic Programs

FROM: Rob Wagoner, ^{RW} Executive Director, Ohio Division of EMS

DATE: February 22, 2021

SUBJECT: Advanced Level National Registry Representatives

Recently, we have received several requests to add Advanced Level National Registry Representatives to Ohio's existing cadre in order to better meet the psychomotor testing needs of the state. In accordance with the National Registry of Emergency Medical Technicians (NREMT) policy, trained and designated Advanced Level National Registry Representatives, as endorsed by the Division of EMS, are required to oversee administration of the NREMT Advanced EMT and Paramedic psychomotor examinations. The NREMT has recently redesigned their orientation process and are now prepared to resume training to include several additional Ohio Advanced Level National Registry Representatives.

In order to be considered for this role, the interested individual must meet the following NREMT minimum qualifications:

- 5 years licensed as a Paramedic, Registered Nurse (RN), Advanced Practice Provider, or Physician
- Ongoing NREMT certification
- State EMS office approval

Additionally, each selected individual must hold current Ohio Paramedic certification in good standing. The selected individual is **not** permitted to administer any Advanced Level NREMT psychomotor examination for any institution in which the individual provides EMS instruction or is employed by the institution. The selected individual is **not** permitted to administer any Advanced Level NREMT psychomotor examination for any group of students for which he/she provided EMS instruction.

The role of an Advanced Level National Registry Representative cannot be taken lightly. Each selected individual will be solely responsible for administration of secure, copyrighted materials of the NREMT that lead to Ohio certification for Advanced EMTs and Paramedics. Proper handling of all NREMT materials, as well as prompt processing and reporting of all results directly to NREMT immediately following each examination, is mandatory. Confidentiality of all individual and program results must be maintained at all times. Any violation of these or other requirements outlined during the NREMT training process could result in significant legal and other administrative consequences. Each selected individual, as a certified Ohio Paramedic,

will also be expected to adhere to ethical and professional standards of conduct while discharging all duties of an Advanced Level National Registry Representative. Advanced Level National Registry Representatives are expected to represent the NREMT and the Ohio Department of Public Safety, Division of EMS in a professional and positive manner while serving in this role.

Please share this announcement with qualified and interested individuals, directing them to forward a cover letter expressing interest, along with a current resume or CV, to the Ohio Department of Public Safety, Division of EMS. Remind them to include their Ohio Paramedic Certificate Number. Each selected individual will be contacted by the NREMT and training will be coordinated through NREMT. Following the training, a final determination will be made, taking recommendations from the NREMT into consideration.

Thank you for your interest in the certification process and your continued support of Ohio EMS. Please contact the Division of EMS if you have any questions.

cc: National Registry of Emergency Medical Technicians
George Snyder, Chair, Education Committee