

**NOTICE OF PUBLIC HEARING  
OHIO DEPARTMENT OF PUBLIC SAFETY**

**Date:** November 2, 2021  
**Time:** 9:00 a.m.  
**Location:** Ohio Department of Public Safety  
1970 West Broad Street, Room 1108  
Columbus, Ohio 43223

The Ohio Department of Public Safety, Division of Emergency Medical Services, State Board of Emergency Medical, Fire, and Transportation Services, pursuant to Chapter 119. of the Ohio Revised Code, will conduct a public hearing for the purpose of soliciting comments regarding the adoption, amendment, and rescission of rules.

The public hearing will be conducted on **Tuesday, November 2, 2021 beginning at 9:00 a.m.** in room 1108, located at 1970 West Broad Street, Columbus, OH 43223 and continue until all parties in attendance have had an opportunity to be heard.

<i>The following rules have been filed for five-year review:</i>		
4765-5-01	Incorporated by reference. (Grants)	Rescind/New
4765-5-02	Criteria for eligibility.	No change
4765-5-03	General provisions.	No change
4765-5-04	Grant applications.	Amend
4765-5-05	Grant restrictions and requirements.	Amend

<i>The following rules have been amended and filed with JCARR:</i>		
4765-1-03	Incorporated by reference. (EMS)	Amend
4765-25-02	Incorporated by reference. (Fire)	Amend
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4765-20-10	Firefighter certification by reciprocity.	Amend
4765-21-09	Reciprocity for fire instructor.	Amend

Persons affected by the proposed rules may appear at the hearing and be heard in person, or by an attorney, or both, or may present their position, argument, or contention in writing. Persons may offer and examine witnesses and present evidence to show that the proposed rules will be unreasonable or unlawful if enacted.

Requests for copies of the proposed rules and/or public comments may be submitted in person or by mail at the following address: Ohio Department of Public Safety, Office of Legal Services, Suite 531C, 1970 West Broad Street, Columbus, Ohio 43223, Telephone: (614) 466-5605. These rules may be accessed at [The Register of Ohio](https://publicsafety.ohio.gov/search) search page or via the Department of Public Safety's website at <https://publicsafety.ohio.gov/wps/portal/gov/odps/what-we-do/administrative-rules-reviews>.

4765-1-03

**Incorporated by reference.**

- (A) "1994 Emergency Medical Technician-Basic: National Standard Curriculum" or "Emergency Medical Technician-Basic: National Standard Curriculum" is an EMT-Basic core curriculum developed by the national highway traffic safety administration (NHTSA) and used for classes that began prior to September 1, 2012. This document is available at the archived EMS curricula heading at the EMS training program curriculum and education standards website <http://www.ems.ohio.gov/accreditation-curriculum.aspx>.
- (B) "1998 Emergency Medical Technician Paramedic: National Standard Curriculum" or "EMT-Paramedic: National Standard Curriculum" is developed by the NHTSA to represent the minimum required information to be presented in a course leading to certification as a paramedic and is a curriculum intended to prepare a medically competent paramedic to operate in the field. This document was used for classes that began prior to September 1, 2012. This document is available at the archived EMS curricula heading at the EMS training program curriculum and education standards website <http://www.ems.ohio.gov/accreditation-curriculum.aspx>.
- (C) "Advanced Emergency Medical Technician Refresher Training Program" or "Advanced Emergency Medical Technician Refresher Training Program Ohio Approved Curriculum" (May; 2012) is a continuing education program established by the board. This document is available at the EMS approved EMS CE program - Ohio refresher course curricula website at <http://www.ems.ohio.gov/approved-ce-curricula.aspx>.
- (D) "Application for Certificate of Approval" or "Initial Application for Certificate of Approval" or form "EMS 1650" (April; 2015) is made available to applicants who want to operate EMS continuing education training programs pursuant to section 4765.17 of the Revised Code and Chapter 4765-7 of the Administrative Code. This document is available at the approved EMS CE program administration website at <http://www.ems.ohio.gov/approved-ce.aspx>.
- (E) "Assistant EMS Instructor Initial Application" or form "EMS 5902" (August; 2015) is the application for a certificate to teach as an EMS assistant instructor issued by the board. This document is available at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.
- (F) "Assistant EMS Instructor Reinstatement Application" or form "EMS 5923" (August; 2015) is made available to the holder of an expired, revoked, or voluntarily surrendered certificate to teach as an assistant EMS instructor who wishes to reinstate the certificate. This document is available at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.

- (G) "Assistant EMS Instructor Renewal Application" or form "EMS 1655" (August; 2015) is made available to the holder of a certificate to teach as an assistant EMS instructor who wishes to renew the certificate. Access to this renewal application is available at the division's renewal website at <https://services.dps.ohio.gov/EMSProviders>.
- (H) "Certificate of Accreditation Application" or form "EMS 1652" (February; 2014) is made available to applicants who want to operate one or more EMS training programs pursuant to section 4765.17 of the Revised Code and Chapter 4765-7 of the Administrative Code. This document is available at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.
- (I) "Certificate of Approval - Renewal Application" or form "EMS 1651" (April; 2015) is made available to applicants who want to renew an existing certificate to operate an EMS continuing education training program pursuant to section 4765.17 of the Revised Code and Chapter 4765-7 of the Administrative Code. This document is available at the approved EMS CE program administration website at <http://www.ems.ohio.gov/approved-ce.aspx>.
- (J) "Emergency Medical Responder Refresher Training Program" or "Emergency Medical Responder Refresher Training Program Ohio Approved Curriculum" (May; 2012) is a continuing education program established by the board. This document is available at the division's approved EMS CE program - Ohio refresher course curricula website at <http://www.ems.ohio.gov/approved-ce-curricula.aspx>.
- (K) "Emergency Medical Technician: Basic Refresher Curriculum" or "Ohio Emergency Medical Technician: Basic Refresher Curriculum" (October; 2003) outlines the content of a continuing education course established by the board. This document was used for classes that began prior to September 1, 2012. This document is available at the archived EMS curricula heading at the EMS training program curriculum and education standards website <http://www.ems.ohio.gov/accreditation-curriculum.aspx>.
- (L) "Emergency Medical Technician Refresher Training Program" or "Emergency Medical Technician Refresher Training Program Ohio Approved Curriculum" (May; 2012) is a continuing education program established by the board. This document is available at the division's approved EMS CE program - Ohio curriculum website at <http://www.ems.ohio.gov/approved-ce-curricula.aspx>.
- (M) "EMS Application - Initial" or form "EMS 0010" (February; 2018) is the application for an emergency medical responder, emergency medical technician, advanced emergency medical technician, or paramedic certification issued by the board. The application is made available to eligible applicants through an online portal.

- (N) "EMS Continuing Education Instructor Initial Application" or "Continuing Education Instructor Initial Application" or form "EMS 0089" (August, 2015) is the application for a certificate to teach as an EMS continuing education instructor issued by the board. This document is available at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.
- (O) "EMS Continuing Education Instructor Reinstatement Application" or "Continuing Education Instructor Reinstatement Application" or form "EMS 5924" (August, 2015) is made available to the holder of an expired, revoked, or voluntarily surrendered certificate to teach as an EMS continuing education instructor who wishes to reinstate the certificate. This document is available at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.
- (P) "EMS Continuing Education Instructor Renewal Application" or "Continuing Education Instructor Renewal Application" or form "EMS 1514" (August, 2015) is made available to the holder of a certificate to teach as an EMS continuing education instructor who wishes to renew the certificate. Access to this renewal application is available at the division's renewal website at <https://services.dps.ohio.gov/EMSProviders>.
- (Q) "EMS Instructor Initial Application" or form "EMS 0086" (November, 2016) is the application for a certificate to teach as an EMS instructor issued by the board. This document is available at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.
- (R) "EMS Instructor Reciprocity Application" or form "EMS 1647" (~~October, 2018~~January 2022) is the application for a certificate to teach as an EMS instructor through reciprocity issued by the board. This document is available at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.
- (S) "EMS Instructor Reinstatement Application" or form "EMS 5922" (August, 2015) is made available to the holder of an expired, revoked, or voluntarily surrendered certificate to teach as an EMS instructor who wishes to reinstate the certificate. This document is available at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.
- (T) "EMS Instructor Renewal Application" or form "EMS 1640" (August, 2015) is made available to the holder of a certificate to teach as an EMS instructor who wishes to renew the certificate to teach. Access to this renewal application is available at the division's renewal website at <https://services.dps.ohio.gov/EMSProviders>.
- (U) "EMS Renewal Application" or "EMS Application-Renewal" or form "EMS 0043" (August, 2016) is made available to applicants who want to renew the

certificate to practice. Access to this renewal application is available at the division's renewal website at <https://services.dps.ohio.gov/EMSProviders>.

- (V) "Exemption Request for Continuing Education for EMS Certificates" or form "EMS 5933" (~~March, 2015~~ April 2021) is made available for certificate holders who wish to request that the board waive part of or all of the continuing education or instructional requirements needed to renew. This document is available at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.
- (W) "First Responder Training Program Ohio Approved Curriculum" (February; 2009) outlines the content of an initial certification course established by the board for applicants seeking initial certification as a first responder. This document was used for classes that began prior to September 1, 2012. This document is available at the archived EMS curricula heading at the EMS training program curriculum and education standards website <http://www.ems.ohio.gov/accreditation-curriculum.aspx>.
- (X) "National EMS Education Standards" (August; 2009) is approved by the NHTSA and establishes the minimum performance standards, or professional competency required for service as an emergency medical responder, emergency medical technician, advanced emergency medical technician, or paramedic. This document is used for classes that began on or after September 1, 2012 and is available at the EMS training program curriculum and education standards website at <http://www.ems.ohio.gov/accreditation-curriculum.aspx>.
- (Y) "Ohio Approved EMS Curriculum Standards" or "Ohio Approved EMS Curriculum Standards EMS Instructor Guidance" (February; 2012) establishes the scope and sequence of an emergency medical responder, emergency medical technician, advanced emergency medical technician, or paramedic training program. This document is used for classes that began on or after September 1, 2012 and is available at the EMS training program curriculum and education standards website at <http://www.ems.ohio.gov/accreditation-curriculum.aspx>.
- (Z) "Ohio EMT-Intermediate Curriculum and Transition Course" or "Ohio EMT-Intermediate Curriculum and Transitional Course" (March; 2002) was used by accredited institutions for classes that began prior to September 1, 2012. This document is available at the archived EMS curricula heading at the EMS training program curriculum and education standards website <http://www.ems.ohio.gov/accreditation-curriculum.aspx>.
- (AA) "Ohio EMT-Intermediate Refresher Curriculum" (March; 2004) outlines the content of a continuing education course established by the board. This document was used by accredited institutions for classes that began prior to September 1, 2012. This

document is available at the archived EMS curricula heading at the EMS training program curriculum and education standards website <http://www.ems.ohio.gov/accreditation-curriculum.aspx>.

- (BB) "Ohio EMT-Paramedic Refresher Curriculum" or "Paramedic Refresher Curriculum" (January; 2004) outlines the content of a continuing education course established by the board. This document was used by accredited institutions for classes that began prior to September 1, 2012. This document is available at the archived EMS curricula heading at the EMS training program curriculum and education standards website <http://www.ems.ohio.gov/accreditation-curriculum.aspx>.
- (CC) "Ohio Fire and EMS Instructor Curriculum" or "Fire and EMS Instructor Curriculum" or form "EMS 0122" (~~April~~, October 2019) sets forth the educational standards to be met by a candidate for a certificate to teach. This document is available at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.
- (DD) "Paramedic Refresher Training Program" or "Paramedic Refresher Training Program Ohio Approved Curriculum" (May; 2012) is a continuing education program established by the board. This document is available at the division's approved EMS CE program - Ohio refresher course curricula website at <http://www.ems.ohio.gov/approved-ce-curricula.aspx>.
- (EE) "Physician EMS Instructor or Physician Continuing Education Instructor Initial Application" or form "EMS 0052" (August; 2015) is the application for a certificate to teach as a physician EMS instructor issued by the board. This document is available at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.
- (FF) "Physician EMS Instructor or Physician Continuing Education Instructor Renewal Application" or form "EMS 1648" (August; 2015) is made available to the holder of a certificate to teach as an EMS instructor who wishes to renew the certificate. Access to this renewal application is available at the division's renewal website at <https://services.dps.ohio.gov/EMSProviders>.
- (GG) "Regional Physicians Advisory Board Membership Application" or form "EMS 0096" (August; 2016) is made available to a physician who wishes to be appointed by the board pursuant to section 4765.05 of the Revised Code to oversee the delivery of prehospital EMS in a region of the state. This document is available at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.
- (HH) "Request for Extension of EMS Certificates" or form "EMS 0084" (August; 2017) is made available for certificate holders who wish to request an extension of time to

complete the continuing education and/or instructional requirements needed to renew an EMS certificate. This document is available at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.

(II) "Rescue Task Force Awareness Training" or

(1) "Course ID WBT906" or "Rescue Task Force ~~Response to Active Shooter Incidents~~ Awareness Training" (~~April, 2018~~ January 1, 2021) is the board approved, one-credit hour, web-based, narrated online module available at the Ohio department of public safety training campus at <https://trainingcampus.dps.ohio.gov/cm/cm710/home.html>; or

(2) "Rescue Task Force Awareness Module - Active Shooter" or "Rescue Task Force Response to Active Shooter Incidents" powerpoint presentation (~~April, 2018~~ September 2019) is the board approved, one-credit hour module available at the division's additional resources website at <https://www.ems.ohio.gov/accreditation-resources.aspx>.

(JJ) "Roberts Rules of Order Newly Revised, (~~11th~~ 12th edition)," is a manual of parliamentary procedure used to conduct meetings of the board, its committees, ad hoc committees, and subcommittees. It is generally available at public libraries. Additional information may be accessed at <http://www.robertsrules.com/>.

(KK) "Title 45 of the Code of Federal Regulations (C.F.R.) subtitle A, section 160.103 (January 25, 2013) of the health insurance portability and accountability act (HIPAA) of 1996" includes the definition for "individually identifiable health information." The C.F.R can be accessed via the "Electronic Code of Federal Regulations" website at ~~<https://www.ecfr.gov/cgi-bin/ECFR?page=browse>~~ <https://www.ecfr.gov/>.

Effective:

Five Year Review (FYR) Dates: 12/31/2023

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Certification

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Date

Promulgated Under: 119.03  
Statutory Authority: 4765.11  
Rule Amplifies: 4765.11  
Prior Effective Dates: 05/29/2014, 06/15/2018, 04/01/2019



4765-25-02

**Incorporated by reference.**

- (A) "Courage to be Safe: Sixteen Life Safety Initiatives Course" or "Courage to Be Safe" course (~~October 2015~~March 2020) is based on the "National Fallen Firefighters Foundation's" "Everyone Goes Home Program" and is a component of the Foundation's "16 Firefighter Life Safety Initiatives." This course is approved by the executive director. Information is available at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.
- (1) Locations and schedules of direct delivery courses may be found via the website at <https://www.everyonegoeshome.com/training/courage-safe-training/>.
  - (2) For distance learning, the "Courage to Be Safe" course consists of four online modules: "Courage to Be Safe," "Leadership, Accountability, Culture, and Knowledge (LACK)," "Stress First Aid," and "Creating Change in the Fire Service." The online modules may be completed via the ~~website~~websites at: <https://www.fireherolearningnetwork.com/> <https://www.everyonegoeshome.com/training/courage-safe-training/> and <https://www.firstrespondercenter.org/training/>.
- (B) "Emergency Vehicle Operations Course Packet" or "EVOC Packet" or form "EMS 0210" (~~April~~August 2019) is a course consisting of a minimum of sixteen hours that focuses on familiarizing participants with terminology, driving skills, and liability issues that relate to the operation of a fire department vehicle. The course objectives, established by the executive director, have been designed to meet, and shall be consistent with, the general knowledge requirements, general skill requirements, and job performance requirements specified in "NFPA 1002: Standard for Fire Apparatus Driver/Operator Professional Qualifications" and "NFPA 1451: Standard for a Fire and Emergency Service Vehicle Operations Training Program." The course is a qualification requirement for Ohio firefighter I and firefighter II certification. The "Emergency Vehicle Operations Course Packet" and can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.
- (C) "Exemption Request for Continuing Education for Fire Certificates" or form "EMS 1103" (January 2018) is made available to certificate holders who wish to request that the executive director waive part of or all of the continuing education or instructional requirements needed to renew. This form can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.
- (D) "Fire, Assistant Fire, or Fire Safety Inspector Instructor Initial Application" or form "EMS 0107" (April 2018) is the application for a fire instructor, assistant fire instructor, or fire safety inspector certification, issued by the executive director. The application can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.

- (E) "Fire, Assistant Fire, Fire Safety Inspector, or Live Fire Instructor Renewal Application" or form "EMS 1102" (January 2018) is made available to a holder of a certificate to teach who wishes to renew the certificate to teach and can be accessed at the division's renewal website at <https://services.dps.ohio.gov/EMSProviders>.
- (F) "Fire Charter Application" or form "EMS 0029" (January 2018) is made available to a training institution that wishes to apply for a fire charter issued by the executive director and can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.
- (G) "Fire, Fire Safety Inspector, and/or Live Fire Instructor Reinstatement Application" or form "EMS 0109" (January 2018) is made available to individuals wanting to regain a fire instructor, live fire instructor, or fire safety inspector instructor certificate that has expired, been voluntarily surrendered, or been revoked and can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.
- (H) "Fire Instructor Reciprocity Application" or form "EMS 0098" (~~April 2018~~January 2022) is made available to an applicant who wishes to be issued a fire instructor certificate by the executive director, based on training received from another state or a branch of the United States military. Division staff mail form "EMS 0098" to a potential applicant following that person's completion and the division's review of the "Fire Instructor Reciprocity Packet" or form EMS 5918, which can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.
- (I) "Fire Instructor Reciprocity Packet" or form "EMS 5918" (~~April 2018~~January 2022) is made available to a potential applicant for a fire instructor certificate by the executive director, to provide documentation of training received from another state or a branch of the United States military. This packet can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.
- (J) "Fire Safety Inspector Course Packet" or form "EMS 0226" (~~April 2019~~January 2020) includes the fire safety inspector course overview, course admission requirements, qualifications for certification, course objectives, and recommended hours guide. The packet is made available to students, instructors, and program directors and can be accessed at the division's fire charter course materials website at <http://www.ems.ohio.gov/forms.aspx><https://www.ems.ohio.gov/charter.aspx>.
- (K) "Fire Safety Inspector Training Module" or form "EMS 0202" (February 2018) is a component of the training required to be certified as a fire safety inspector instructor. The module focuses on instructor and program director roles and responsibilities, curriculum and standards, course preparation and management, Ohio fire and building codes, Ohio laws and administrative rules, and testing and evaluation. The

course can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.

- (L) "Fire Service Training Module" or form "EMS 1109" (January 2018) is a component of the training required to be certified as a fire instructor. The module focuses on instructor and program director roles and responsibilities, fire curriculum and standards, course preparation and management, and testing and evaluation. The course can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.
- (M) "Firefighter I and II Course Packet" or form "EMS 0303" (~~April 2019~~January 2020) includes the firefighter I and II course overview, course admission requirements, qualifications for certifications, course objectives, and recommended hours guide. The packet is made available to students, instructors, and program directors and can be accessed at the division's fire charter course materials website at <https://www.ems.ohio.gov/charter.aspx>.
- (N) "Firefighter I Course Packet" or form "EMS 0304" (~~April~~December 2019) includes the firefighter I course overview, course admission requirements, qualifications for certification, course objectives, and recommended hours guide. The packet is made available to students, instructors, and program directors and can be accessed at the division's fire charter course materials website at <https://www.ems.ohio.gov/charter.aspx>.
- (O) "Firefighter I Transition Course Packet" or form "EMS 0307" (~~April~~December 2019) includes the firefighter I transition course, as approved by the executive director. These certification requirements are made available to students, instructors, and program directors and can be accessed at the division's fire charter course materials website at <https://www.ems.ohio.gov/charter.aspx>.
- (P) "Firefighter II Transition Course Packet" or form "EMS 0308" (~~April~~December 2019) includes the firefighter II transition course overview, course admission requirements, qualifications for certification, course objectives, and recommended hours guide. The packet is made available to students, instructors, and program directors and can be accessed at the division's fire charter course materials website at <https://www.ems.ohio.gov/charter.aspx>.
- (Q) "Firefighter, Fire Safety Inspector and/or Hazard Recognition Officer Reinstatement Application" or form "EMS 0116" (January 2018) is made available to an applicant seeking reinstatement of a firefighter, fire safety inspector, or hazard recognition officer certificate that has expired, been voluntarily surrendered, or been revoked and can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.

- (R) "Firefighter, Fire Safety Inspector, or Hazard Recognition Officer Initial Application" or form "EMS 0053" (January 2018) is the application for a firefighter, fire safety inspector, or hazard recognition officer certification, issued by the executive director. The application is made available through an online portal accessed at chartered fire training programs by an applicant who has been verified by a program director as meeting all training requirements to apply for a firefighter, fire safety inspector, or hazard recognition officer certification.
- (S) "Firefighter, Fire Safety Inspector, or Hazard Recognition Officer Renewal Application" or form "EMS 1104" (January 2018) is made available to a holder of a firefighter, fire safety inspector, or hazard recognition officer certificate who wishes to renew the certificate and can be accessed at the division's renewal website at <https://services.dps.ohio.gov/EMSProviders>.
- (T) "Firefighter Reciprocity Application" or form "EMS 0081" (January ~~2019~~2022) is made available to an applicant who wishes to be issued a firefighter certificate by the executive director, based on training received from another state or a branch of the United States military. Division staff mail form "EMS 0081" to a potential applicant following that person's completion and the division's review of the "Firefighter Reciprocity Packet" or form EMS 5917, which can be can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.
- (U) "Firefighter Reciprocity Packet" or form "EMS 5917" (~~April 2019~~January 2022) is made available to a potential applicant who wishes to be issued a firefighter certificate by the executive director, to document training received from another state or a branch of the United States military. The packet is available to applicants seeking reciprocity and can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.
- (V) "Hazardous Materials Awareness and Operations Course Packet" or form "EMS 0205" (~~April 2019~~January 2020) is a course consisting of a minimum of sixteen hours that is approved by the chartered program and is consistent with the requirements of "NFPA 1072" related to the minimum requirements in terms of professional core competencies for hazardous materials awareness and operations and can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.
- (W) "Hazard Recognition Officer Course Packet" or form "EMS 0311" (~~April 2019~~January 2020) sets forth the admission requirements, qualifications for certification, course objectives and recommended hours, and knowledge and skill objectives required to be taught in a hazard recognition officer course, as approved by the executive director. This packet is made available to students, instructors, and program directors

and can be accessed at the division's fire charter course materials website at <http://www.ems.ohio.gov/forms.aspx><https://www.ems.ohio.gov/charter.aspx>.

- (X) "Live Fire Instructor Initial Application" or form "EMS 0125" (January 2018) is made available to applicants who want to apply for apply for an initial live fire instructor (LFI) certificate to teach and can be accessed at the "~~Live Fire Instructor Certification~~" live fire instructor section of the division's forms and applications website at ~~<http://www.ems.ohio.gov/certifications-initial-fire-live.aspx>~~ <http://www.ems.ohio.gov/forms.aspx> at the "~~Exemptions Options~~" section by using the exemption link.
- (Y) "Live Fire Training Awareness Module" or form "EMS 1110" (~~January 2018~~ October 2019) is a component of the training required to be certified as a fire instructor. The module provides an overview of "NFPA 1403: Standard on Live Fire Training Evolutions" and reviews the aspects that fire instructors must consider when conducting live fire training evolutions in a safe and compliant manner. The module presents information on legal considerations, training preparation, and building a culture of safety in fire service training programs. The course can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.
- (Z) "Live Fire Training-Operations Level Course" or form "EMS 1107" (~~September 2018~~ March 2021) is a course consisting of a minimum of twenty-four hours approved by the executive director that provides students with the necessary knowledge and tools to prepare and conduct live fire training evolutions. The course includes an in-depth analysis of "NFPA 1403: Standard on Live Fire Training Evolutions," addressing evolutions at acquired structures; gas-fired training buildings; non-gas fired training buildings; and exterior props, vehicle fires, and exterior class B fires. The course is required for certification as a "live fire instructor." The course can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.
- (AA) "Live Fire Training Operations Job Performance Requirement Check-Off Packet" or form "EMS 1112" (April 2019) provides the JPRs that all live fire training operations course participants are required to complete under the auspices of a chartered fire training program and can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.
- (BB) "National Incident Management System Course ICS-100" or "Introduction to the Incident Command System."
- (1) The interactive web based course (June 2018) can be accessed at <https://training.fema.gov/is/courseoverview.aspx?code=IS-100.c>.

- (2) The materials and information for instructor led, classroom-based courses can be accessed at <https://training.fema.gov/is/coursematerials.aspx?code=IS-100.c>.
- (CC) "National Incident Management System Course IS-700" or "An Introduction to the National Incident Management System."
- (1) The interactive web based course (June 2018) can be accessed at <https://training.fema.gov/is/courseoverview.aspx?code=IS-700.b>.
- (2) The materials and information for instructor led, classroom-based courses can be accessed at ~~<https://training.fema.gov/is/courseoverview.aspx?code=IS-700.b>~~ <https://training.fema.gov/is/coursematerials.aspx?code=IS-700.b>.
- (DD) "NFPA 10" provides requirements to ensure that portable fire extinguishers will work as intended to provide a first line of defense against fires of limited size. "NFPA 10: Standard for Portable Fire Extinguishers" (~~2018~~2022 edition) is available at <http://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards>.
- (EE) "NFPA 1001" establishes the minimum requirements in terms of performance objectives related to professional competence required for service as a firefighter, as set forth for each level of responsibility, firefighter I and firefighter II. "NFPA 1001: Standard for Fire Fighter Professional Qualifications" (2019 edition) is available at <http://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards>.
- (FF) "NFPA 1002" establishes the minimum requirements in terms of performance objectives of professional competence required for service as fire apparatus driver operator, as set forth for each level of responsibility. "NFPA 1002: Standard for Fire Apparatus Driver/Operator Professional Qualifications" (2017 edition) is available at <http://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards>.
- (GG) "NFPA 1031" establishes the minimum requirements in terms of performance objectives, of professional competence required for service as a fire safety inspector, as set forth for each level of responsibility. "NFPA 1031: Standard for Professional Qualifications for Fire Inspector and Plan Examiner" (2014 edition) is available at <http://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards>.
- (HH) "NFPA 1041" establishes the minimum requirements in terms of performance objectives, or professional competence required for service as a fire service instructor, as set forth for each level of responsibility. "NFPA 1041: Standard

for Fire Service Instructor Professional Qualifications" (2019 edition) is available at <http://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards>.

- (II) "NFPA 1072" identifies the minimum job performance requirements (JPRs) for personnel at the scene of a hazardous materials/weapons of mass destruction (WMD) incident, including the following levels: awareness, operations, operations mission-specific, hazardous materials technician, and incident commander. "NFPA 1072: Standard for Hazardous Materials/Weapons of Mass Destruction Emergency Response Personnel Professional Qualifications" (2017 edition) is available at <http://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards>.
- (JJ) "NFPA 1403" establishes the standard for participating in live fire training evolutions. "NFPA 1403: Standard on Live Fire Training Evolutions" (~~2012~~2018 edition) is available at <http://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards>.
- (KK) "NFPA 1451" establishes the standard minimum requirements for a fire service vehicle operations training course. "NFPA 1451: Standard for a Fire and Emergency Service Vehicle Operations Training Program" (2018 edition) is available at <http://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards>.
- (LL) "NFPA 1500" specifies the minimum requirements for an occupational safety and health program for fire departments or organizations that provide rescue, fire suppression, emergency medical services, hazardous materials mitigation, special operations, and other emergency services. "NFPA 1500: Standard on Fire Department Occupational Safety, Health, and Wellness Program" (~~2018~~2021 edition) is available at <http://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards>.
- (MM) "NFPA 1851" establishes requirements for the selection, care, and maintenance of firefighting protective ensembles to reduce health and safety risks associated with improper maintenance, contamination, or damage. "NFPA 1851: Standard on Selection, Care, and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting" (~~2014~~2020 edition) is available at <http://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards>.
- (NN) "NFPA 1852" establishes requirements for the selection, care, and maintenance of self-contained breathing apparatus (SCBA) as required by the respiratory protection program in "NFPA 1500." "NFPA 1852: Standard on Selection,

Care, and Maintenance of Open-Circuit Self-Contained Breathing Apparatus (SCBA)" (2019 edition) is available at <http://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards>.

- (OO) "NFPA 1911" provides minimum requirements for establishing an inspection, maintenance, and testing program for in-service fire apparatus, including guidelines for fire apparatus refurbishment and retirement, and provides provisions that apply to all in-service fire apparatus, regardless of the year of manufacture. "NFPA 1911: Standard for the Inspection, Maintenance, Testing, and Retirement of In-Service Emergency Vehicles" (2017 edition) is available at <http://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards>.
- (PP) "NFPA 1932" specifies requirements for the use, maintenance, inspection, and service testing of fire department ground ladders in order to provide safety for fire fighters and victims during the use of those ground ladders. "NFPA 1932: Standard on Use, Maintenance, and Service Testing of In-Service Fire Department Ground Ladders" (~~2015~~2020 edition) is available at <http://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards>.
- (QQ) "NFPA 1962" provides requirements for fire hose, couplings, nozzles, and appliances in order to ensure a reasonable level of reliability when they are used at an incident. "NFPA 1962: Standard for the Care, Use, Inspection, Service Testing, and Replacement of Fire Hose, Couplings, Nozzles, and Fire Hose Appliances" (2018 edition) is available at <http://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards>.
- (RR) "Ohio Fire and EMS Instructor Curriculum" or "EMS 0122" (~~April~~October 2019) sets forth the curriculum, as approved by the executive director, required to be completed in order to be issued a certificate to teach can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.
- (SS) "Practical Skills Evaluator Training Course" or form "EMS 1260" (~~January 2018~~September 2019) is a training course manual, approved by the executive director, for instructors who wish to evaluate practical skills examinations for a chartered program can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.
- (TT) "Request for Extension of Fire Certificates" or form "EMS 0129" (January 2018) is made available to an applicant seeking an extension to complete the continuing education and/or instructional requirements to renew a firefighter, fire safety inspector, hazard recognition officer, fire instructor, assistant fire instructor, fire safety inspector instructor, and/or live fire instructor certification and can be



accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.

- (UU) "Volunteer Firefighter Course Objectives Check-Off Packet" or form "EMS 0114" (~~April 2019~~March 2021) is made available to Ohio-chartered fire training programs to document student completion of course objectives and can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.
- (VV) "Volunteer Firefighter Course Packet" or form "EMS 0309" (~~April 2019~~September 2021) includes the volunteer firefighter course overview, course admission requirements, qualifications for certification, course objectives, and recommended hours guide. The packet is made available to students, instructors, and program directors and can be accessed at the division's fire charter course materials website at <https://www.ems.ohio.gov/charter.aspx>.
- (WW) "Volunteer Firefighter Practical Skills Examination Packet" or form "EMS 0206" (April 2019) is made available to Ohio-chartered fire training programs to document the evaluation of student completion of practical skills and can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.
- (XX) "Written Testing Agreement" or form "EMS 1105" (January 2018) is an signed agreement between the chartered program and the executive director, which sets forth the security requirements for the administration and proctoring of the state examinations and can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.

Effective:

Five Year Review (FYR) Dates: 10/1/2022

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Certification

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Date

Promulgated Under: 119.03  
Statutory Authority: 4765.55  
Rule Amplifies: 4765.55  
Prior Effective Dates: 01/01/2018, 04/01/2019

4765-20-10

**Firefighter certification by reciprocity.**

[Comment: For dates and availability of material incorporated by reference in this rule see rule 4765-25-02 of the Administrative Code.]

- (A) For purposes of granting reciprocity, the executive director may review firefighter licensing or certification requirements and firefighter training standards from another state, the District of Columbia, a United States territory, any branch of the United States military, or other firefighter training program approved by the executive director to identify those requirements and standards that are substantially similar to the curriculum and certification standards as set forth in Chapter 4765-24 of the Administrative Code and this chapter.
- (B) In accordance with section 5903.03 of the Revised Code, the division ~~shall consider~~considers substantially similar military experience, education, and training when determining whether an applicant who is a veteran or member of the armed forces has met all or part of the requirements for a certificate. An applicant who is a veteran or member of the armed forces shall provide all relevant documentation demonstrating his or her military experience, education, and training to assist the division in its determination.
- (C) To be eligible to receive a firefighter certificate through reciprocity pursuant to section 4765.55 of the Revised Code and this chapter, an applicant who holds a current and valid firefighter certificate or license, that is in good standing, from another state, the District of Columbia, or a United States territory shall meet all of the following qualifications:
- (1) The applicant is at least eighteen years of age;
  - (2) The applicant successfully completed the following federal emergency management agency training courses:
    - (a) "National Incident Management System Course IS-700";
    - (b) "National Incident Management System Course ICS-100" or the online equivalent.
  - (3) The applicant successfully completed a structured firefighter training course in another state, the District of Columbia, a United States territory, or other fire training program approved by the executive director that is substantially similar to the training standards and curriculum as set forth in Chapter 4765-24 of the Administrative Code. The training course shall have met all of the following:

- (a) The training course included traditional classroom and practical skills training in the subject areas identified in the Ohio firefighter curriculum as set forth in Chapter 4765-24 of the Administrative Code;
  - (b) The training course required the applicant to pass one or more written and practical skills examinations that test knowledge, skills, and ability to provide firefighter services;
  - (c) The training course was significantly similar to the current curriculum requirements for the level of certification sought;
  - (d) The training course was completed in the last thirty-six months or the applicant was active with a fire department within the last thirty-six months.
- (4) The applicant successfully completed an emergency vehicle operations course consistent with the course requirements set forth in paragraph (D)(3) of rule 4765-20-02 of the Administrative Code.
- (5) The applicant successfully completed hazardous materials awareness and operations level training consistent with the course requirements set forth in paragraph (D)(4) of rule 4765-20-02 of the Administrative Code.
- (6) The applicant for firefighter requesting certification through reciprocity submits a completed "Firefighter Reciprocity Packet" including documentation that all requirements as specified in paragraph (C) of this rule have been met.
- (D) To be eligible to receive a firefighter certificate through reciprocity pursuant to section 4765.55 of the Revised Code and this chapter, an applicant who received a firefighter training course from any branch of the United States military, shall meet all of the following qualifications:
- (1) The applicant successfully completed the following federal emergency management agency training courses:
    - (a) "National Incident Management System Course IS-700";
    - (b) "National Incident Management System Course ICS-100" or the online equivalent.
  - (2) The applicant successfully completed a structured firefighter training course in any branch of the United States military that is substantially similar to the training standards and curriculum as set forth in Chapter 4765-24 of

the Administrative Code. ~~The training course shall have that~~ met all of the following:

- (a) The training course included traditional classroom and practical skills training in the subject areas identified in the Ohio firefighter curriculum as set forth in Chapter 4765-24 of the Administrative Code;
  - (b) The training course required the applicant to pass one or more written and practical skills examinations that test knowledge, skills, and ability to provide firefighter services;
  - (c) The training course was significantly similar to the current curriculum requirements for the level of certification sought;
  - (d) The training course was completed in the last thirty-six months; or the applicant was on active duty with a fire department within the last thirty-six months.
- (3) The applicant successfully completed an emergency vehicle operations course consistent with the course requirements set forth in paragraph (D)(3) of rule 4765-20-02 of the Administrative Code.
  - (4) The applicant successfully completed hazardous materials awareness and operations level training consistent with the course requirements set forth in paragraph (D)(4) of rule 4765-20-02 of the Administrative Code.
  - (5) The applicant for firefighter requesting certification through reciprocity submits a completed "Firefighter Reciprocity Packet" including documentation that all requirements as specified in paragraph (D) of this rule have been met.
- (E) Upon compliance with all requirements for certification in paragraph (C) or (D) of this rule, the applicant will be issued a letter of authorization to test by the division.
- (1) Within twelve months after the applicant is approved for testing and the division issues a letter of authorization to test, the applicant shall pass the practical skills examination and the knowledge examination, as set forth in rule 4765-20-06 of the Administrative Code, at the level of certification sought. An applicant who fails to pass the practical skills and knowledge examinations within twelve months of the issuance of the letter of authorization to test shall complete a new course of instruction at the level of certification sought.
  - (2) Practical skills and written examinations may be waived for applicants successfully completing training that meets the requirements of this rule through the United States military within the last thirty-six months.

- (F) The applicant shall submit a completed "Firefighter Reciprocity Application" within ninety days of passing the practical skills examination and the knowledge examination. An applicant who fails to submit a completed "Firefighter Reciprocity Application" within the ninety days shall complete a new course of instruction at the level of certification sought.
- (G) In addition to the requirements set forth in paragraphs (C) to (F) of this rule, as applicable, an applicant for firefighter:
- (1) Shall not have been convicted of any of the following:
    - (a) Any felony;
    - (b) A misdemeanor committed in the course of practice;
    - (c) A misdemeanor involving moral turpitude.
  - (2) Shall not have committed fraud, misrepresentation, or material deception in applying for or obtaining a certificate issued under section 4765.55 of the Revised Code and this chapter.
  - (3) Shall not have been previously revoked or denied a certificate by the executive director or the licensing organization in another state.
  - (4) An applicant who has not resided in the state of Ohio for five years immediately preceding the date of application shall provide the division with a criminal records check of the applicant in accordance with section 109.572 of the Revised Code obtained from the superintendent of the bureau of criminal identification and investigation and including information from the federal bureau of investigation. An applicant's failure to submit this documentation renders the application for reciprocity incomplete.
- (H) In deciding whether to grant a firefighter certificate, the executive director, with the advice and counsel of the committee, has the following options:
- (1) The executive director shall issue a firefighter certificate to an applicant who meets all of the requirements listed in paragraphs (C) or (D), (E), (F), and (G) of this rule;
  - (2) The executive director shall refuse to grant a firefighter certificate to an applicant who fails to meet one or more of the requirements listed in paragraphs (C) or (D), (E), and (F) of this rule, as applicable;

- (3) The executive director may grant, refuse to grant, or restrict a firefighter certificate to an applicant who meets the requirements listed in paragraphs (C) or (D), (E), and (F) of this rule, but fails to meet one or more of the requirements listed in paragraph (G) of this rule.
  
- (I) An applicant who is eligible for reinstatement is not eligible to apply for certification by reciprocity at or below the level of the expired certificate.

Effective:

Five Year Review (FYR) Dates: 10/1/2022

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Certification

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Date

Promulgated Under: 119.03  
Statutory Authority: 4765.55  
Rule Amplifies: 4765.55  
Prior Effective Dates: 05/01/1975, 06/30/1975, 01/01/1989, 07/03/1997,  
09/25/2000, 12/09/2004, 01/24/2008, 04/07/2014,  
02/05/2015, 01/01/2018, 04/01/2019



4765-21-09

**Reciprocity for fire instructor.**

[Comment: For dates and availability of material incorporated by reference in this rule see rule 4765-25-02 of the Administrative Code.]

- (A) For purposes of granting reciprocity, the executive director may review firefighter instructor licensing or certification requirements and firefighter instructor training standards from another state, the District of Columbia, a United States territory, any branch of the United States military, or other fire instructor training program approved by the executive director, to identify those requirements and standards that are substantially similar to the curriculum and certification standards set forth in section 4765.55 of the Revised Code and Chapters 4765-21 and 4765-24 of the Administrative Code.
- (B) To be eligible to receive a fire instructor certificate by reciprocity pursuant to section 4765.55 of the Revised Code and Chapter 4765-21 of the Administrative Code, an applicant who possesses a current and valid certificate or license to teach fire training, that is in good standing, from another state, the District of Columbia, or a United States territory, or an applicant who completed a fire instructor training course from any branch of the United States military, shall meet all of the following qualifications:
- (1) The applicant successfully completed a structured course of instruction in another state, the District of Columbia, a United States territory, or other firefighter instructor training program approved by the executive director that is substantially similar to the training standards and curriculum requirements set forth in paragraph (A)(1) of rule 4765-24-15 of the Administrative Code;
  - (2) The applicant shall possess a current firefighter certificate issued under section 4765.55 of the Revised Code and rule 4765-20-02 of the Administrative Code that is in good standing;
  - (3) In the preceding seven years, the applicant has at least five years of experience as a certified firefighter. Experience as a firefighter in another state, the District of Columbia, a United States territory, or any branch of the United States military may be used to fulfill this requirement;
- (C) The applicant for a fire instructor requesting certification through reciprocity shall submit a completed "Fire Instructor Reciprocity Packet" including documentation that all requirements as specified in paragraphs (B)(1) to (B)(3) of this rule have been met.
- (D) Upon compliance with all requirements for certification in paragraphs (B) and (C) of this rule, the applicant will be issued a letter of authorization to test by the division.

- (E) Within twelve months after the applicant is approved for testing and the division issues a letter of authorization to test, the applicant shall:
- (1) Pass the fire instructor knowledge examination as set forth in paragraph (A) of rule 4765-21-05 of the Administrative Code;
  - (2) Pass the instructional methods examination as set forth in paragraph (A) of rule 4765-21-05 of the Administrative Code;
  - (3) Complete all of the following requirements:
    - (a) The four hour "Fire Service Training Module";
    - (b) The four hour "Live Fire Training Awareness Module";
  - (4) Complete ten hours of supervised teaching:
    - (a) The supervised teaching shall be completed in the presence of a fire instructor trainer and under the auspices of a chartered program;
    - (b) The supervised teaching shall include a minimum of six hours of classroom lecture and a maximum of four hours of practical skills instruction
    - (c) The supervised teaching may not occur until the student has completed the two four-hour modules as set forth in paragraph (E)(3) of this rule.
- (F) An applicant that fails to complete the requirements set forth in paragraph (E) of this rule within the twelve month time frame shall complete a new course of instruction.
- (G) After completing the requirements set forth in paragraph (E) of this rule, the applicant shall submit a completed "Fire Instructor Reciprocity Application" within ninety days. An applicant that fails to submit a completed "Fire Instructor Reciprocity Application" within ninety days shall complete a new course of instruction.
- (H) In addition to the requirements set forth in paragraphs (B) to (G) of this rule, the applicant:
- (1) Shall not have been convicted of any of the following:
    - (a) Any felony;
    - (b) A misdemeanor committed in the course of practice;
    - (c) A misdemeanor involving moral turpitude.

- (2) Shall not have committed fraud, misrepresentation, or material deception in applying for or obtaining a certificate issued under section 4765.55 of the Revised Code and this chapter.
  - (3) Shall not have been previously revoked or denied a certificate by the executive director or the licensing organization in another state.
  - (4) An applicant who has not resided in the state of Ohio for five years immediately preceding the date of application shall provide the division with a criminal records check of the applicant in accordance with section 109.572 of the Revised Code obtained from the superintendent of the bureau of criminal identification and investigation and including information from the federal bureau of investigation. An applicant's failure to submit this documentation renders the application for reciprocity incomplete.
- (I) If an applicant possesses a certificate from the international fire service accreditation congress or national board on fire service professional qualifications that meets the performance objectives for fire instructor II set forth in "NFPA 1041," the applicant will be deemed to have met the requirements set forth in paragraph (B) of this rule.
- (J) An applicant who has previously held a certificate to teach as a fire instructor in Ohio or another state, the District of Columbia, a United States territory, or any branch of the United States military, which was previously revoked by the executive director or licensing agency of this state or another state, the District of Columbia, a United States territory, or any branch of the United States military, is not eligible for reciprocity.
- (K) If an applicant is eligible for reinstatement as set forth in rule 4765-21-07 and rule 4765-21-08 of the Administrative Code, then that applicant is not eligible to be issued a certificate under this rule.
- (L) For an application to be considered complete:
- (1) The application shall be filled out in the manner as specified;
  - (2) All required documentation shall be provided;
  - (3) The application shall be submitted within ninety days of completion of the requirements set forth in paragraph (G) of this rule.
- (M) A fire instructor certificate issued pursuant to this rule shall be issued in accordance with the certification cycles and pro-rated renewal requirements set forth in rule 4765-21-15 of the Administrative Code.

Effective:

Five Year Review (FYR) Dates: 10/1/2022

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Certification

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Date

Promulgated Under: 119.03  
Statutory Authority: 4765.55  
Rule Amplifies: 4765.55  
Prior Effective Dates: 01/24/2008, 04/07/2014, 01/01/2018, 04/01/2019

TO BE RESCINDED

4765-5-01

**Incorporated by reference.**

- (A) "Training and Equipment Grant Application Priority 1" form or form "EMS 1803" (January 2016) can be accessed via the division's Web site at <http://www.ems.ohio.gov/forms.aspx>.
- (B) "Research Grant Application Priority 2-5" form or form "EMS 2083" (January 2016) can be accessed via the division's Web site at <http://www.ems.ohio.gov/forms.aspx>.

Effective:

Five Year Review (FYR) Dates: 10/1/2021

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Certification

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Date

Promulgated Under: 119.03  
Statutory Authority: 4765.07  
Rule Amplifies: 4765.11  
Prior Effective Dates: 01/15/2017

4765-5-01

**Incorporated by reference.**

- (A) "Training and Equipment Grant Application Priority 1" form is an on-line form made available at the EMS grant program overview web site at <https://www.ems.ohio.gov/grants.aspx#gsc.tab=0> during the application period. "Sample Training and Equipment Grant Application Priority 1" form or "EMS 1803" (June 2021) can be accessed via the division's forms web site at <https://www.ems.ohio.gov/forms.aspx#gsc.tab=0>.
- (B) "Supplemental Grant Application" form is an on-line form made available at the EMS grant program overview web site <https://www.ems.ohio.gov/grants.aspx#gsc.tab=0> during the application period. "Sample Supplemental Grant Application" form or "EMS 1805" (May 2021) can be accessed via the division's forms web site at <https://www.ems.ohio.gov/forms.aspx#gsc.tab=0>.
- (C) "Research Grant Application Priority 2-5" form is a form made available at the EMS grant program overview web site <https://www.ems.ohio.gov/grants.aspx#gsc.tab=0> during the application period. "Sample Research Grant Application Priority 2-5" form or "EMS 2083" (February 2021) can be accessed via the division's forms web site at <https://www.ems.ohio.gov/forms.aspx#gsc.tab=0>.

Effective:

Five Year Review (FYR) Dates:

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Certification

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Date

Promulgated Under:	119.03
Statutory Authority:	4765.07
Rule Amplifies:	4765.11



4765-5-04

**Grant applications.**

[Comment: For dates and availability of material incorporated by reference in this chapter of the Administrative Code, see rule 4765-5-01 of the Administrative Code.]

- (A) Grant applications shall be submitted on forms approved by the division.
- (B) Except as otherwise provided in this chapter or approved by the division, all grant applications must be completed and received, or completed and postmarked if filing via the mail, by five p.m. of the application due date listed on the "Training and Equipment Grant Application Priority ~~1~~1," "Supplemental Grant Application," or "Research Grant Application Priority 2-5" form in order to be considered for a grant cycle commencing on the first day of July of the same year.
- (C) Incomplete or illegible applications, or applications that are not consistent with the terms of section 4765.07 of the Revised Code, will not be considered for funding.

Effective:

Five Year Review (FYR) Dates: 10/1/2021

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Certification

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Date

Promulgated Under: 119.03  
Statutory Authority: 4765.11  
Rule Amplifies: 4765.07  
Prior Effective Dates: 10/01/1995, 02/22/1999, 06/29/2001, 01/13/2002,  
02/06/2012, 01/15/2017

4765-5-05

**Grant restrictions and requirements.**

[Comment: For dates and availability of material incorporated by reference in this chapter of the Administrative Code, see rule 4765-5-01 of the Administrative Code.]

- (A) Grant funds shall be used for activities or purchases related to the board approved grant project.
- (1) Activities and purchases made or obligated prior to the training and equipment grant or supplemental grant cycle shall not be reimbursable.
  - (2) Activities and purchases made or obligated prior to the research grant agreement shall not be reimbursable.
- (B) Unless otherwise expressly waived by the division, training and equipment grants are subject to all expenditure restrictions defined in the "Training and Equipment Grant Application Priority 1" form and the "Supplemental Grant Application" form.
- (C) All purchased equipment under the training and equipment grant shall be used for the primary purpose of providing emergency medical services to Ohio residents.
- (D) Equipment may be purchased with research grant funds provided that the equipment will be retained by the grantee and used in accordance with the terms of the grant agreement for the useful life of the equipment.
- (E) Grant funds shall only be expended by the recipient of the grant award. Failure to comply with this requirement shall be considered a misappropriation of funds and shall result in forfeiture of unexpended grant funds. The grantee shall repay any funds determined to have been inappropriately expended.
- (F) A grantee who expends grant funds for purposes other than those authorized under this chapter ~~and~~ shall be subject to forfeiture of unexpended funds, repayment of any grant funds determined to have been used for an unauthorized purpose, and may be considered ineligible for funding in future grant cycles.
- (G) The division may change a grant cycle as it determines necessary or appropriate; however, if doing so would extend the grant cycle beyond the biennium in which it commences, the division shall expressly condition the availability of grant funds in the subsequent biennium on any necessary appropriations or certifications by the Ohio general assembly and the office of budget and management.
- (H) Any grant funds not expended or obligated on the final day of the grant cycle shall be remitted to the division within thirty days following the end of the grant cycle.

- (I) A grantee who fails to remit unexpended grant funds made in advance, as provided in this rule, shall be considered ineligible for funding in future grant cycles until such time as unexpended funds are remitted to the division.
- (J) All expenditures and disbursements of grant funds by a grantee shall be subject to generally accepted accounting principles.
- (K) Any grantee suspected of misappropriating or improperly administering grant funds, or any grantee who fails to provide documentation of the purchase of training and/or equipment as requested by the division, will be investigated by the division and may be referred to the attorney general's office.

Effective:

Five Year Review (FYR) Dates: 10/1/2021

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Certification

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Date

Promulgated Under: 119.03  
Statutory Authority: 4765.07, 4765.11  
Rule Amplifies: 4765.07  
Prior Effective Dates: 10/01/1995, 02/22/1999, 06/29/2001, 01/13/2002,  
09/28/2006, 02/06/2012, 01/15/2017

4765-5-02

**Criteria for eligibility.**

- (A) The division shall recommend approval of grant awards for applicants who are eligible to be grantees pursuant to section 4765.07 of the Revised Code and this chapter.
- (B) Eligible grantees are limited to the following:
- (1) Ohio-based EMS organizations with the main responsibility of providing continuous emergency medical services to an Ohio community pursuant to requests and/or calls from the public for emergency medical service response. Such EMS organizations must also meet one of the following:
    - (a) The EMS organization must be established or operated by a township, municipality, village, city, county, joint fire district, joint ambulance district, or joint township fire district within the state;
    - (b) The EMS organization must provide services, pursuant to a contract, memorandum of understanding, or memorandum of agreement, to a township, municipality, village, city, county, joint fire district, joint ambulance district, or joint township fire district within the state.
  - (2) Entities that meet the requirements of division (A)(2), (A)(3), (A)(4), or (A)(5) of section 4765.07 of the Revised Code.
- (C) Grant applicants must provide to the division documentation of eligibility in accordance with the grant application form.
- (D) Eligible grantees must comply with all applicable provisions of Chapter 4765. and Chapter 4766. of the Revised Code and this chapter.
- (E) An EMS organization's failure to report as required under section 4765.06 of the Revised Code and Chapter 4765-4 of the Administrative Code may result in ineligibility status for purposes of the emergency medical services grant program established under section 4765.07 of the Revised Code and as provided in this chapter.
- (F) If an EMS organization's medical director fails to meet the minimum qualifications established in rule 4765-3-05 of the Administrative Code, the EMS organization may be ineligible for the grant program established under section 4765.07 of the Revised Code and as provided in this chapter.
- (G) An EMS organization must confirm the designated medical director's qualifications as established in rule 4765-3-05 of the Administrative Code. An organization's failure to report these qualifications or changes to the medical director's qualifications may result in its ineligibility for the grant program established under section 4765.07 of the Revised Code and as provided in this chapter.

Five Year Review (FYR) Dates: 10/1/2021 and 10/01/2026

CERTIFIED ELECTRONICALLY

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Certification

10/01/2021

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Date

Promulgated Under: 119.03  
Statutory Authority: 4765.06, 4765.07, 4765.11, 4766.03  
Rule Amplifies: 4765.06, 4765.07  
Prior Effective Dates: 10/01/1995, 02/22/1999, 06/29/2001, 01/13/2002,  
12/30/2004, 12/29/2008, 02/06/2012, 01/15/2017

4765-5-03

**General provisions.**

- (A) The division may recommend approval of grant awards subject to the availability of funds in the trauma and emergency medical services fund created in section 4513.263 of the Revised Code and subject to the conditions listed in this chapter.
- (B) Subject to paragraph (A) of this rule, grant proposals may be solicited annually by the division through such means of public notice as it deems appropriate.
- (C) Except as provided in section 4765.07 of the Revised Code, the division may establish priorities in the types of grant projects eligible for funding.
- (D) The division may, on an annual basis, determine the portion of grant funds that will be allocated for one or more of the priorities listed in section 4765.07 of the Revised Code.
- (E) The division may establish conditions for approval of a grant application as it deems necessary or appropriate.
- (F) Except as otherwise provided in law or regulation, the division may approve or deny any, all, or a portion of a grant application.
- (G) In reviewing and recommending approval of grant awards in accordance with section 4765.07 of the Revised Code and this chapter, the division shall not discriminate among applicants on the basis of age, race, color, gender, religion, sexual orientation, or national origin.



Five Year Review (FYR) Dates: 10/1/2021 and 10/01/2026

CERTIFIED ELECTRONICALLY

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Certification

10/01/2021

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Date

Promulgated Under: 119.03  
Statutory Authority: 4513.263, 4765.07  
Rule Amplifies: 4513.263, 4765.07  
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